

Monitoring Executive Performance

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| Board Policy Category Board-President Relationship | Policy Number B-BP-4 | Date First Created / Approved 2007 June |
| Date Last Reviewed 2020 August | Date Last Revised 2020 August | Next Review 2023 August |

Systematic and rigorous monitoring of President job performance will be solely against the only expected President job outputs: organizational accomplishment of Ends and organizational operation within the boundaries established in Executive Limitations.

1. The purpose of monitoring is simply to determine the degree to which Board policies are being met. Only information that does this will be considered to be monitoring.
2. A given policy may be monitored in one or more of three ways:
 - 2.1 Internal report: Disclosure of compliance information by the President, along with his or her explicit interpretation of Board policy, and justification for the reasonableness of interpretation.
 - 2.2 External report: Discovery of compliance information by an impartial, external auditor, inspector or judge who is selected by and reports directly to the Board. The external party will first be provided with the President’s explicit interpretation of the policy and justification for the reasonableness of interpretation. The report must assess the reasonableness of the interpretation of Board policy, and compliance with it. The basis for assessment is not the standards of the external party, unless the Board has previously indicated that party’s opinion to be the standard.
 - 2.3 Direct Board Inspection: Discovery of compliance information by a designated Board member, a committee or the Board as a whole. This is a Board inspection of documents, activities or circumstances directed by the Board that assesses compliance with policy, with access to the President’s justification for the reasonableness of his/her interpretation. Such an inspection is only undertaken at the instruction of the Board.
3. In every case, the standard for compliance shall be any reasonable President interpretation of the Board policy being monitored. The Board is the final arbiter of reasonableness, but will always judge with a “reasonable person” test rather than interpretations favoured by Board members or even the Board as a whole.

4. Upon the choice of the Board, any policy can be monitored by any of the above methods at any time. For regular monitoring, however, each Ends and Executive Limitations policy will be classified by the Board according to frequency and method.

| | Policy | Method | Frequency |
|---------|--|--|---------------------------------|
| B-E | Ends (Mission) | Internal Report | Annual, June |
| B-E-1 | Learner Capacity | Internal Report | Annual, June |
| B-E-2 | Community Enrichment | Internal Report | Annual, June |
| B-EL | General Executive Constraint | Internal Report | Annual, August |
| B-EL-1 | Treatment of Students | Internal Report | Annual, September |
| B-EL-2 | Treatment of Staff | Internal Report | Annual, June |
| B-EL-3 | Financial Planning (For Auditor) | External Report Internal Interpretation | Annual, May Annual, January |
| B-EL-4 | Financial Condition | Internal Report External Audit | Aug, Nov, & Jan. Annual, May |
| B-EL-5 | Asset Protection 5.6, 5.7, & 5.7.1 (For Auditor) | Internal Interpretation | Annual, January |
| | 5.6, 5.7, & 5.7.1 | External Report | Annual, May |
| | Balance of B-EL-5 | Internal Report | Annual, October |
| B-EL-6 | Compensation and Benefits 6.1, 6.2, & 6.3 (For Auditor) | Internal Interpretation | Annual, January |
| | 6.1, 6.2, & 6.3 | External Report | Annual, May |
| B-EL-7 | Communication and Support to the Board | Internal Report | Annual, March |
| B-EL-8 | Emergency Executive Succession | Internal Report | Annual, August |
| B-EL-9 | Access to Education | Internal Report | Annual, May |
| B-EL-10 | Land Use | Internal Report | Annual, January |

5. A formal evaluation of the President by the Board will occur annually, based on the achievement of the Board's *Ends* Policies and non-violation of its *Executive Limitations* policies. This formal evaluation will be conducted by cumulating the regular monitoring data provided during the year and the Board's recorded acceptance or non-acceptance of the reports, and identifying performance trends evidenced by that data.