

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

**Email Sent to:**

A. Mehta, C. Brown, B. Mackinnon, J. Fox-McGuire, J. Moore, K. Ghostkeeper, K. Rabel, M. Gilbert, P. Berg, R. Bernardo, R. Douglas, S. Canning, S. Goudie, T. Best, and T. Bondaroff by H. Larden on behalf of L. Archibald.

**1. Special Email Vote:**

A request to vote by email was sent out on June 28, 2024, at 3:04 pm by H. Larden on behalf of Board Chair, L. Archibald. Members were asked to vote by responding to the email to 'accept' or 'not accept.'

**2. Institutional Accountability Plan and Report (IAPR):**

The creation of an IAPR is an annual activity for all postsecondary institutions in BC, following a format set out by the Ministry of Post-Secondary Education and Future Skills (PSFS). The College is required to submit this annual report on performance measures linked to our goals and objectives, along with contextual information describing NLC's role in providing service to our students and communities. The IAPR becomes a public document, posted on the PSFS website and the NLC website.

The wording of the motion was included in the email, as well as a copy of the IAPR. The document was also uploaded to D2L. It was stated that the first to respond would be noted as the mover of the motion, and the member who replied second would be recorded as seconder of the motion. Members with questions were asked to reach out to Chair Archibald directly.

**3. Voting:**

"I Accept" votes were received from:

- J. Fox-McGuire (mover)
- T. Best (seconder)
- M. Gilbert
- S. Goudie
- R. Bernardo
- A. Mehta
- J. Moore
- S. Canning
- B. Mackinnon
- C. Brown
- K. Rabel
- P. Berg

**4. The Motion:**

The following motion was passed (carried):

[2024/039 Fox-McGuire/Best](#)

THAT the Northern Lights College Board approves that the Board Chair signs the 2023-2024 Institutional Accountability Plan and Report for Ministry submission. Carried

---