

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

**Email Sent to:**

B. Mackinnon, C. Brown, J. Fox-McGuire, J. Moore, J. Singh, K. Ghostkeeper, K. Rabel, L. Arejola, M. Gilbert, P. Berg, S. Canning, S. Fraser, S. Goudie, T. Best, and T. Bondaroff by H. Larden on behalf of L. Archibald.

**1. Special Email Vote:**

A request to vote by email was sent out on January 22, 2025, at 1:11 pm by H. Larden on behalf of Board Chair, L. Archibald, regarding a Disposition of Property by Sale.

Members were asked to vote by responding to the email to *'accept'* or *'not accept'* by 12 noon on January 30, 2025. The email included the motion and outlined that the person who responded first would be noted as the mover of the motion, with the second respondent being noted as the seconder of the motion.

**2. Overview:**

The College has received an offer on the house that the Enhanced Carpentry Foundation program built, known as 1009 116<sup>th</sup> Avenue, Dawson Creek, BC. The Board's approval is required in order to sell the house, which was built specifically for training purposes, as a practical project for the program. This disposition will not affect the future delivery of educational programming at the College. The disposal process colleges are required to follow when disposing of property is to:

1. Receive approval by the Board;
2. Receive approval by the Ministry.

Confirmation of the Board's approval as well as a statement declaring that the disposal will not affect the future delivery of educational programs (signed by the Chair) are included in the disposal request submission to the Ministry.

The email included a copy of a background document created by Anndra Graff Vice President Finance and Corporate Services, which provided details regarding the proposed sale; a copy of the signed offer; and a copy of the declaration statement. These documents were also uploaded to D2L.

**3. Voting:**

"I Accept" votes were received from:

- K. Rabel (mover)
- T. Best (seconder)
- J. Fox-McGuire
- B. Mackinnon
- J. Moore
- P. Berg
- S. Goudie
- C. Brown
- S. Canning
- M. Gilbert
- L. Arejola
- K. Ghostkeeper

**4. The Motion:**

The following motion was passed (carried):

[2025/002 Rabel/Best](#)

THAT the Board of Governors approves the disposition of the property known as 1009 116 Avenue, Dawson Creek, BC to Carl and Julia Crantz for \$430,000; and THAT the Board Chair signs the attached statement declaring that the disposal will not affect the future delivery of educational programs. Carried