



# Student Housing Handbook 2025–26

- **Dawson Creek Student Housing**  
11401 8 Street, Dawson Creek, BC V1G 4G2
- **Fort St. John Student Housing**  
9820 120 Avenue, Fort St. John, BC V1J 8C3
- **Northern Lights College Farm**  
10717 213 Road, Dawson Creek, BC V1G 4H4
- **Toll Free Main Line: 1-866-463-6652**

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We love to see our students.  
Stop by the student housing manager's office to say hi to our staff.

**Dawson Creek Housing Office** 250-784-7524  
**Student Housing Assistant (SHA)** 250-784-8961  
[dc-housing@nlc.bc.ca](mailto:dc-housing@nlc.bc.ca)

**Fort St. John Housing Office** 250-787-6239  
**Student Housing Assistant (SHA)** 250-261-6289  
[fsj-housing@nlc.bc.ca](mailto:fsj-housing@nlc.bc.ca)

## Student Housing Forms



Northern Lights College acknowledges that our campuses are situated on the ancestral and traditional land of many nations, including the Dunne-Za, Cree, Tsáá? Ché Ne Dane, Saulteau, Tse'Khene, Kaska Dena, Tahltan, and Tlingit. We also recognize Métis Nation members who share a deep history with this land.

# Introduction

## Welcome

### Welcome to your new home at Northern Lights College!

The student housing team is here to help make your stay pleasant and comfortable. We are committed to providing you with a positive campus living experience that will define your time here at Northern Lights College. We are excited to meet you!

Welcome on your learning journey. We aim to provide a welcoming and safe place to live as you pursue personal, educational, and career success. We strive to create and maintain an environment free of bullying, harassment, and discrimination, and require all students living in student housing to contribute to this respectful housing environment.

## Our Staff

### Student housing manager (SHM)

The student housing manager manages the day-to-day operation of student housing. They are responsible for room assignments, fee collection, and access to buildings, rooms, and on-site mail (keys/cards). They are also responsible for enforcing student housing policies and procedures (rules, infractions, warnings, demerits, and evictions) and work to promote a sense of community through programs and events that enhance the quality of student life.

### Student housing assistant (SHA)

Student housing assistants are NLC students living in student housing, who assist with non-emergency housing issues after hours, on weekends and holidays when the manager is not on-site.

Their duties include:

- move-in and -out
- welcome tours
- room inspections
- event planning
- listening and responding to student housing-related
- complaints.

Recruitment for these positions will begin in the fall. Keep an eye out for posters if you're interested.

## Security

NLC Security deals with campus safety and security around our student housing facilities. They are available for Safe Walks and can be reached at:

**Dawson Creek 250-784-8202**

**Fort St. John 250-261-4119**

## Facilities

NLC's Facilities team is here to make sure your accommodation is worry-free.

They help with everything:

- cleaning empty suites between occupants
- replacing burnt-out lights
- fixing broken furniture and leaking pipes.

If there is a problem, please contact the student housing manager for assistance.

## Our housing community

In our community, we must understand that we all share accountability and mutual respect for everyone.

### You have the right to:

- Feel safe
- Be part of a community based on mutual respect and acceptance
- Live free from intimidation, harassment, discrimination, or racism
- Enjoy a living space that is clean and in good condition
- Live in an environment that supports study and sleep
- Reasonable privacy and the safety of your possessions

### You have the responsibility to:

- Read, understand, and follow housing rules and regulations
- Be safe in your actions and report concerning or unsafe behaviour to housing staff
- Check your email and respond to action items in a timely manner
- Pay fees on time and proactively make alternate arrangements if necessary
- Clean up after yourself
- Treat all members of your community with respect:
- Be considerate of your noise levels
- Maintain the security of your community — this includes not propping building doors open, ensuring your valuables are secured, and reporting suspicious activity promptly.

## Guests

We want you to share the student housing experience with your friends and family, however, we need to make sure that this is a positive experience for everyone.

Students are responsible for their guests and must be with at all times, as well as agree to take full responsibility for any actions of their guests — both inside and outside of their unit on campus

Students may have overnight guests if:

- They have approval from the student housing manager
- They have the written permission of all current roommates
- They have not had overnight guests more than three (3) times within that month.

Guests may be asked to leave student housing and/or college property if they do not follow expectations in this handbook, or the student code of conduct.

## Concerns with guests

If you have concerns about guests, you should contact the student housing manager (during office hours), student housing assistants, and/or security (during non-office hours).

## Community respect

Every occupant at NLC student housing has the right to a nuisance free living environment.

## Noise

All occupants and guests must comply with Quiet Hours. Excessive sound or noise in student housing is NOT permitted during the following hours:

- Sunday to Thursday from 10pm–8am
- Friday to Saturday from 12am–8am

‘Excessive noise level’ is determined by NLC staff (SHM or security). Occupants are expected to maintain a reasonable sound level at all times.

## Responsible behaviour

All occupants and guests of NLC and student housing are reminded to always act responsibly. Actions that adversely affect themselves, others, or the community may result in disciplinary action.

## Pranks

Threatening behavior, whether intended as a prank or not, is not allowed in student housing. This includes any actions that may harm someone’s safety, health, or well-being, either directly or indirectly.

## Cooperation with staff

- Cooperation between student housing staff and residents is key to a safe and positive living environment. Occupants and guests must follow directions from any student housing staff member doing their job. Requests may include but are not limited to:
- Compliance with verbal/written requests
- Meeting with staff members for an incident report or meeting

## Administration

### Parking and snow removal

Student parking spaces are available on a first-come, first-served basis. Students must register their vehicle with the student housing manager before parking in student housing spaces. Please display the mirror hang tag provided to you when parked on campus.

Please practice good parking etiquette. Park neatly within the lines of your stall. Also, leave enough space for cars on either side of you.

You are responsible for ensuring your vehicle is properly secured, registered, insured, and functioning. NLC is not responsible for theft or vandalism of vehicles. Cars that are not functional may be towed. If you need to make repairs to your vehicle, please contact the SHM to make arrangements.

Parking in a ‘No Parking’ zone, staff parking spot or fire lane may result in your vehicle being towed without notice.

During winter, facilities staff clear snow from campus roads and parking areas. To accommodate snow removal around student housing areas, you may be requested to temporarily move your vehicle.

## Rooming

### Room assignments

Room assignments are done based on the information submitted in the student housing application. While every effort is made to place applicants based on preferences and requests, all applications are subject to room availability.

### Room changes

There is a process for room changes and they are granted at the discretion of the student housing manager. A \$100 fee will be required to process a room change request. This fee may be waived in certain circumstances at the discretion of the student housing manager.

## Change to move out date

Plan ahead and notify the student housing manager as soon as possible to inquire about extensions and changes to your move out date. Extensions are only approved if space is available.

## Utilities

### Internet services

Basic internet service (adequate for study-related use) is provided in all suites and is included in your fees. If you have trouble with your internet connection, unplug your modem, count to 5, and plug back in. If the issue persists, please contact the student housing manager with the following information or use the *Report A Problem* form, and include:

- Modem number
- Room number
- Your contact information

Please note, the internet service is provided by an external company, and it is not your responsibility to call for support unless specifically requested.

### Laundry

Laundry facilities (washers and dryers) are located on each floor of student housing. Please respect other students' laundry by not disrupting another's cycle. Always empty the lint trap and collect your laundry as soon as it is done. Laundry facilities are open from 8am–10pm.

### Mail delivery and parcel pick up

In student housing, each student is issued a mailbox for letter-sized mail.

Anything larger than a letter is considered a parcel.

Parcel size and weight limit:

- 23Kg or less in weight
- **No larger** than 100cm x 70cm

Please note, oversized items should not be sent to your NLC campus and **CANNOT** be delivered to student housing.

## Moving in

Move in times are between 9am–7pm daily.

Please arrange a time with the SHM that works for you. If your plans change, just let us know.

*Move ins are NOT allowed on statutory holidays unless authorized by the student housing manager.*

### How to make student housing your home:

- Connect with a student housing assistant. They are here to support you and connect you to the community at NLC. They host fun events and assist students with minor issues and questions. Don't miss out, sign up for the Events WhatsApp group to

stay in the loop!

- Complete your Move in Checklist, which will be provided when you move in. This is your opportunity to verify the condition of your suite/room at the time of move in to ensure you are not held responsible for any issues or damage that existed before your arrival. Submit your completed form to the housing office within 48 hours of your arrival
- Complete your roommate agreement. Each suite will receive a contract to collaboratively fill out. Your SHA can help facilitate conversation between roommates and develop agreed-upon standards of what the coming year will look like in your shared space. The SHM will hold onto your roommate agreement for the year. If you find yourself having disagreements throughout the year, SHA's can help you work through them successfully.

### Cleanliness standards

Students are responsible for keeping their spaces clean, which includes cleaning their individual rooms and tidying up after themselves in shared and common areas.

### Suite and room inspections

Student housing staff will perform suite and room inspections for cleanliness and maintenance issues a minimum of once per semester. You will be given a minimum of 24 hours notice of planned inspections. You are not required to be present at the time of a suite/room inspection. Please note that by signing the Student Housing Contract, you consent to having authorized housing staff enter your suite for this purpose.

### Maintenance requests

NLC staff take pride in ensuring that our buildings are well maintained. Please reach out to your student housing manager to submit maintenance requests. Facilities staff will respond to your request as soon as possible. However, requests are processed according to a priority sequence, with more urgent requests being addressed first. If you (or your roommates) are not present at the time of the repair, a note will be left in your suite to let you know a member of the facilities team was there.

**Report urgent maintenance such as floods or clogged toilets immediately.**

On weekends and after hours, reach out to the on-call student housing assistant or security.

### Garbage and recycling

Proper disposal of garbage is essential for maintaining a clean and healthy living environment.

- Garbage should only be placed in designated containers

- All garbage must be stored in a secure garbage bag – loose garbage is prohibited
- Household garbage should be kept in your suite temporarily for convenience and regularly disposed of in outdoor dumpsters
- If it starts to smell, take it out
- Do not use common area or common bathroom trash or recycling bins for personal waste

Let's all do our part to keep our living spaces clean and comfortable for everyone!

Recycling is the process of collecting materials that would otherwise be thrown away as trash and turning them into new products.

RecycleBC ensures household materials are collected, sorted, and responsibly recycled.

Recycling bins are located on each floor of student housing. Instructions on proper recycling are included on top of each bin. Students are encouraged to use these receptacles to help us reduce waste and save money!

For questions on what or where to recycle, visit:

<https://rcbc.ca/recyclepedia/>

### Pets/animals

Pets, including, but not limited to, small animals, fish, and reptiles, are prohibited within student housing. Please do not approach or feed any wildlife around housing. This can create a dangerous situation for both animals and humans alike.

Service animals are necessary and not considered pets. Should you require a service animal's accommodation, please notify the student housing manager.

### Posters and decorations

Make your room feel at home by adding your personal touch! You can decorate your space with posters, artwork, and other items, but please keep the following guidelines in mind:

- **No damage to walls:** Avoid using nails, glue, adhesive hooks, or any items that could damage walls or surfaces. This includes LED strip lights that stick to surfaces. Instead, use removable sticky strips or poster tack
- **No permanent changes:** Room renovations, such as painting or altering furniture, are not permitted
- **Respect property:** Do not intentionally or recklessly damage college property or the property of others. This includes the screens in the windows. Damaging your room or common areas will result in the loss of your damage deposit
- Keep your space cozy and stylish without compromising the condition of your room!

## Safety and security

NLC has an Emergency Response Plan available in all rooms on campus. Inside it, you will find procedures for dealing with a variety of emergencies, and maps outlining muster areas. Please take a few minutes to familiarize yourself with this plan.

### Fire safety

#### Smoke alarm in suite

Sounds like high-pitched beeping from your smoke detector inside your suite

- Do NOT open your suite door if you have a smoky suite – open the windows instead.
- Attend to the cause of smoke by reducing stove or appliance temperature, covering or removing from heat source if safe to do so

#### Fire alarm in hallway/building

Sounds like it's ringing throughout your suite, hallways, and building.

- Evacuate immediately using the nearest emergency exit. Turn off the stove/oven if necessary
- Proceed to the nearest muster point
- Once you are out of the building, do not re-enter until directed to by the Fire Department or NLC staff

#### How to prevent false alarms

- Fire alarms can be set off by burning food or smoking indoors
- Never smoke indoors and only smoke in designated smoking areas
- Do not open your suite door if you burn food while cooking. This will set off the building's fire alarm, requiring evacuation. Turn on the exhaust fan above the stove and temporarily open your living room windows to air things out. Keep your oven and stovetop clean and always monitor your food while cooking
- Clean cooking appliances like ovens and air fryers after using to reduce the chances of oil smoking

#### False alarms impact our community

- Only activate a fire alarm if there is a fire
- No matter what causes the alarm, fire trucks and other resources will respond. If it's a false alarm, they can be taken from real emergencies to come to the college
- Repetitive false alarms will be subject to fines

#### Smoke detectors and alarms

Smoke detectors are located throughout the main corridors and lobby areas of each building. They are connected to the fire alarm system. Smoke alarms are in the hallways of each suite and in each bedroom.



NLC is responsible for the maintenance, repair, and testing of all smoke detectors and alarms. Should you come across a detached or broken smoke detector/alarm or there are unusual noises (ie. chirping) coming from the smoke detector/alarm, please report it as soon as possible to your student housing manager office during regular business hours. If you have questions or concerns about fire alarms, preventing false alarms, or what to do in an emergency, please contact the student housing manager's office.

### Smoking

We are a smoke-free community. Smoking or vaping of any kind is prohibited in all campus buildings and temporary structures, including bedrooms. If you choose to smoke, please do so at least 7.5 metres away from any entrance, window, or air intake. A designated smoking area is available, and cigarette butts must be disposed of in the provided disposal containers.

### Candles and open flames

For the safety of all occupants, the use of candles, incense, or any open flame is strictly prohibited in all areas of the Housing Building. Violations may result in fines, disciplinary action, or termination of occupancy. Help us keep our community safe — there are no open flames allowed in housing.

### Wildfire safety

Wildfire activity has been a regular occurrence in the last few years in Northeastern British Columbia. The City of Fort St. John and Northern Lights College have an emergency preparedness plan to keep you safe.

[Access Peace River Regional District alerts on Instagram](#)

[Access City of Fort St. John information https://www.fortstjohn.ca/municipal-services/emergency-preparedness/emergency-support-services](https://www.fortstjohn.ca/municipal-services/emergency-preparedness/emergency-support-services)

[Access City of Dawson Creek information https://www.dawsoncreek.ca/home-property-utilities/emergency-services/](https://www.dawsoncreek.ca/home-property-utilities/emergency-services/)

**Access BC Wildfire Service for current information**



<https://www2.gov.bc.ca/gov/content/safety/wildfire-status>

The official BC Wildfire Service mobile app is available for free download in the App Store and on Google Play. The App provides up-to-date wildfire information on your mobile phone, helping you stay informed. We recommend occupants download this app.

### Download BC Wildfire Services App:

**for iOS:** <https://apps.apple.com/ca/app/bc-wildfire-service/id1477675008>

**For Android:**

[https://play.google.com/store/apps/details?id=ca.bc.gov.WildfireInformation&hl=en\\_CA](https://play.google.com/store/apps/details?id=ca.bc.gov.WildfireInformation&hl=en_CA)

## Behaviour and community standards

### Alcohol and Drugs

#### Underage drinking

Students and occupants must abide by all federal and provincial legislation and NLC policy. The legal drinking age in British Columbia is 19+ years old. Occupants who are under the age of 19 are prohibited from possessing or consuming alcohol.

#### Open alcohol

Alcohol may be consumed responsibly only within a resident's private bedroom or suite. It is strictly prohibited to consume, serve, or carry unsealed (open) alcohol in any common areas of student housing or anywhere else on campus.

Please be aware that violating this policy may result in disciplinary action or fines.

#### Parties or social gatherings

Occupants are encouraged to get together with each other. A maximum of eight (8) people are permitted to gather in any suite. Occupants are responsible for the actions of their guests while in student housing. Mass consumption of alcohol — including any activity or game that promotes this type of consumption — is prohibited. This includes any drinking games, 'shotgunning,' or any paraphernalia such as kegs, beer bongs, and funnels.

#### Illegal drugs and substances

**If there is a medical emergency involving drugs or alcohol, dial 911 immediately.**

Students and occupants are prohibited from possessing, using, trafficking (which includes manufacturing, selling, providing, administering, transporting, sending, delivering, distributing) illegal drugs. In addition, possession of paraphernalia that is associated with these activities is prohibited.

**Possession, use or trafficking of illegal drugs may result in referral to the RCMP and eviction from NLC housing.**

We at Northern Lights College and in student housing understand that you or your guests may make decisions when it comes to drugs that are in violation of this standard. We believe in safety above all. If you or a guest are experiencing negative effects caused by drugs, **please contact 911, NLC Security or the SHA immediately.** If you call security or housing staff for assistance, you will NOT face eviction from housing.

### Cannabis

All cannabis brought into or possessed within student housing must be stored in a sealed, scent-proof container within an occupant's bedroom. Open and unsealed cannabis and cannabis products are prohibited in the common areas of student housing. Anyone under the age of 19 is prohibited from possessing or consuming cannabis. You are responsible for managing the odour/residual odour from the consumption or the handling of cannabis. Smoking, vaping, or any other method of inhalation of cannabis is prohibited on campus.

## General safety and security

### Keys

Your assigned keys are your responsibility. Lending your assigned card or keys to anyone is prohibited. In case of lockout, contact the student housing manager or student housing assistant on duty. **Every lockout will be fined \$15.**

The loss or destruction of any assigned keys or key cards will be subject to fines and/or replacement fees.

### Theft

We strongly recommend you keep your bedroom locked at all times. If you have a security concern, please contact NLC security and student housing manager (during office hours). Theft or possession of another person's property without permission is strictly prohibited and may be reported to the RCMP. Unauthorized use, damage, or destruction of college property or services is also not permitted and may result in disciplinary action.

### Privacy

Northern Lights College recognizes our students' need for privacy and will only enter a unit in specific situations:

- In an emergency (health emergency, fire alarm, flood, leak, hazard, potential damage to facility, etc.)
- For maintenance access, staff may enter suites to complete requested work orders or to prevent facility damage, with a minimum of 24 hours' notice. Doors **always** lock upon exit

- Inspections and investigations — as defined in the Student Housing Contract

### Weapons and explosives

To ensure the safety and well-being of all individuals in housing the possession of firearms, ammunition, weapons, fireworks, explosives, projectile devices, impaling objects, or any item or substance that could cause harm or injury is strictly prohibited on the premises. This includes storing hunting tools and equipment of this type in your vehicle.

## Dignity and integrity

Northern Lights College students and occupants staying in student housing are expected to conduct themselves with integrity, dignity, honesty, and respect. Let's work together to create a positive, respectful place to live and learn.

NLC does not support disruptive or dangerous behaviors. We also do not allow actions that interfere with teaching or harm a positive learning space.

### Civility

Living in student housing requires respectful and responsible community members. Students are expected to communicate and cooperate respectfully with student housing managers, NLC security, and college staff. Ignoring direction, or responding in a disrespectful way, goes against our community values. It's also important to follow through on any disciplinary actions and pay fines on time. Behaviour that is disorderly, lewd, or offensive has no place in our living environment and may result in consequences.

### Discrimination

Student housing is a place where everyone should feel safe, valued, and included. Discrimination of any kind — whether verbal, written, graphic, or physical — is not tolerated. This includes racist, sexist, homophobic, transphobic, or any other discriminatory behaviour targeting someone's identity or background. Any action that threatens, demeans, or excludes others based on who they are, violates our shared values and housing policies, and will result in disciplinary action.

We're committed to maintaining a welcoming environment for all students — your actions matter.

### Graphic materials

The display of images or physical representations that are lewd, pornographic, violent, depict bodily harm, suggest illegal substances, or contain any inappropriate subject matter that may reasonably cause offense is prohibited anywhere in student housing, including individual bedrooms.



## Harassment

Harassment of any kind is not tolerated in student housing. This can include behaviour — verbal, physical, written, or online — that causes harm, creates fear, or interferes with someone's ability to feel safe and comfortable in their living environment. Examples include:

- unwanted comments
- intimidation
- threats
- stalking
- any conduct that targets a person based on their identity, background, or personal characteristics

If you experience or witness harassment, we encourage you to report it to student housing staff immediately so we can take appropriate action and provide support.

## Violence

Any form of physical violence or fighting — even if all parties agree to it — is strictly prohibited. Any act of physical aggression puts the safety and wellbeing of others at risk, and will result in serious disciplinary action.

We expect all residents to resolve conflicts peacefully and seek help from housing staff when needed.

# Housing discipline

## Process

What happens if I violate a community or behavioural standard?

### We will talk to you!

If a behaviour is noted or reported, or an incident occurs, you may be asked to meet with the student housing manager. In this conversation, we'll talk about what happened. Then, we'll ask you to make changes so this behaviour doesn't negatively affect others.

All reasonable efforts will be made to resolve the issue within a reasonable timeframe.

### Work to find a solution

If a situation or incident is resolved quickly, there may be no need for follow up. However, if a situation warrants further disciplinary action, a resolution may be required. If the college is unable to determine who is responsible, consequences will be applied to all students in the suite.

## Notice

Written and verbal notice may be provided to a

tenant regarding unacceptable behaviour in housing. Generally, these notices will be used for issues of a less serious nature and will be added to the tenant's housing file.

## Possible outcomes

Any behaviour that adversely affects a person's rights, or damages personal or NLC property, will be subject to disciplinary action against the person(s) involved. Disciplinary action may include a verbal or written warning, a monetary fine, **Behavioural Contract** and/or eviction. Fines start at \$45 and can increase to \$80 for subsequent infractions.

## Behavioural contract

The Behavioural Contract is a last-chance contract that allows one more opportunity to remain in student housing. Specific conditions will need to be met in order to complete probation, including the payment of all fines and rental fee arrears. The student must also not incur any additional infractions. Any additional infractions incurred by the student during a 90-day period from the signing of the probation contract will result in the cancellation of the Behavioural Contract, and eviction will begin in accordance with the infraction.

## Eviction process

If a student is given an eviction notice, they may not enter any NLC student housing building for a minimum of one year from the date of eviction. Re-entry may be considered only after a written request is made to the campus administrator.

## Submitting a formal complaint

Students have the right to submit a formal complaint about a concerning incident that has occurred to them. Please contact your student housing manager to request a copy of the appropriate complaint form. They will also describe the process for specific complaints and share information and resources needed to complete them.

## Appeals

You have the right to question and receive explanation, and to seek changes to decisions made by administrators and staff of student housing.

A decision may be appealed in writing within 48 hours of the student(s) receiving written notification. The campus administrator (or person acting on their behalf) will decide whether to uphold or overturn the student housing manager's decision within three (3) working days of receiving the appeal letter and will provide that decision in writing to the student.

## Moving out

Students should ensure that their suite/room is left clean and tidy at when moving out. You will receive a checkout checklist to be completed and returned with your keys when you move out. Personal belongings should not be left in rooms or common areas. All garbage and recycling shall be disposed of properly.

Remember to update your mailing address with friends, family, governments, agencies, contacts, and Campus Services. Canada Post has mail-forwarding services that should be set up a few weeks prior to your move out date. Please note that NLC will not forward mail.

### What happens to the damage deposit?

The damage deposit fee may be accessed for costs associated with, but not limited to: any damages in your room, extra cleaning costs, or removal of personal belongings after your stay. Otherwise it (or the balance thereof) is refunded after move-out inspections occur. Submitting maintenance requests when necessary can help you receive your damage deposit refund. Refunds can take up to six (6) weeks after move out date.

## Campus services and more

### Contact Us

#### Dawson Creek Campus

Student Housing Manager  
Monday-Friday: 9am-7:45pm  
Saturday: 10am-4pm

Email: [dc-housing@nlc.bc.ca](mailto:dc-housing@nlc.bc.ca)  
Phone: 250-784-7524 (office line)

For assistance after work hours or on weekends, call a student housing assistant 250-784-8961  
Saturday-Sunday and statutory holidays: Security DC phone: 250-784-8202

#### Northern Lights College Farm

Dawson Creek Student Housing Manager  
Monday-Friday: 9am- 7:45pm  
Saturday: 10:00 am - 4pm

[dc-housing@nlc.bc.ca](mailto:dc-housing@nlc.bc.ca)  
Phone: 250-784-7524 (office line)

For assistance after work hours or on weekends, call the NLC duty manager: 250-784-7610, or Security: 250-784-8202

#### Fort St. John Campus

Student Housing Manager  
Monday-Friday: 8:30am-4:30pm  
Email: [fsj-housing@nlc.bc.ca](mailto:fsj-housing@nlc.bc.ca)

Phone: 250-787-6239 (office line)

For assistance after work hours or on weekends, call a student housing assistant: 250-261-6289, or Security: 250-261-4119

### Student support

Physical and mental health impacts day-to-day activities and the ability to nurture healthy relationships and achieve academic success. NLC is committed to supporting students in order to foster a safe environment to live and learn.

Please visit [NLC Student Support](#) to learn about and access the available NLC student support.

Everyone at NLC plays a role in ensuring student wellbeing. Please see the link to download the [Students in Distress Guide](#) for tips on supporting other students that may be experiencing distress.

### NLC policies

Each occupant of student housing agrees to abide by this handbook and it is important you understand what is and is not allowed at NLC. Any action contradictory to the Criminal Code of Canada, BC Offence Act, BC Fire Code, BC Building Code, or your campus' municipal bylaws is prohibited on Northern Lights College premises or properties.

Please review the following policies regarding conduct and note the forms included to report any concerns.

[Student Non-Academic Code of Conduct Policy](#)  
Number: A-5.04

[Student Non-Academic Code of Conduct Complaint form](#) A-5.04.01

[Student Discrimination, Bullying and Harassment Prevention Policy](#) A-5.15

[Student Discrimination, Bullying and Harassment Prevention Complaint form](#)

[Sexual Violence and Misconduct Policy](#) A-5.18

*Northern Lights College students are expected to conduct themselves with integrity, dignity, honesty, and respect. NLC does not condone disruptive or dangerous behaviours, or other unacceptable conduct that distracts from the provision of instructional activities and services, or that undermines an environment good for learning. (Policy A-5.04, 2017)*

