



- Student Identification cards are issued approximately two (2) weeks prior to the start of term.
- Allow five (5) business days for processing of your request.
- If image requirements (below*) are not met, your request will be delayed.
- Questions about student ID's can be emailed to records@nlc.bc.ca.

Student ID's can be picked up at Enrolment Services if you are studying on one of the following campuses:

- Dawson Creek
- Fort St. John
- Fort Nelson

Student ID's will be mailed with Canada post to your address on file if you are studying from a remote location:

- Online
- Chetwynd Campus
- Tumbler Ridge Campus

Please update your address on your student record if needed.

***Image requirements*:**

- Head and shoulders only.
- Hair can be down or pulled back.
- Use a light coloured or neutral background.
- No hats or sunglasses please, religious headwear is allowed.
- Smiles are okay
- Must be in JPG (.jpg) format.

Government-issued identification requirements:

- Clearly shows your picture
- Legal name
- Birthdate

**Your Student ID is an important document for your use here at NLC.
Please protect it and do not give it to anyone else.**