

Academic Integrity Policy

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Category Education	Effective Date September 1, 2026	Next Review 2031 September

PURPOSE

The College is committed to promoting academic success and Academic Integrity. The College takes an educational approach, which includes providing Students with the tools to understand Academic Integrity and prevent Academic Misconduct.

The Policy outlines the College's expectations and values regarding Academic Integrity and provides examples of Academic Misconduct. It is expected that Students act with Academic Integrity. Academic Misconduct may be subject to disciplinary action. This Policy also sets out the measures the College may take in response to Academic Misconduct.

SCOPE

This Policy applies to all College Students and applicants with respect to their academic conduct in College-related activities, organized academic studies and work-integrated learning arrangements. This scope includes, but is not limited to, students on and applicants for: work-terms, work shadowing, field schools, field trips, field placements, practicums, community placements, College-based and external clinical placements, off-site course deliveries, service-learning projects, and study abroad opportunities. This Policy also applies to all individuals who have responsibilities and obligations under this Policy.

DEFINITIONS

Academic Integrity: the commitment to and demonstration of honesty, trust, fairness, respect, responsibility, and courage in all academic pursuits.¹ It involves adhering to appropriate academic conduct and performing academic work in an honest and trustworthy manner. It also involves taking responsibility for one's own academic conduct and not engaging in Academic Misconduct.

¹ International Center for Academic Integrity, *The Fundamental Values of Academic Integrity*, 3rd. ed. (ICAI, 2021), 3, https://academicintegrity.org/images/pdfs/20019_ICAI-Fundamental-Values_R12.pdf.

Academic Misconduct: includes, but is not limited to:

Cheating:

- using another person's work or answers for an assignment or exam, when not permitted by the Instructor;
- relying on unauthorized materials for the purposes of an exam or assignment;
- allowing others to view and use your examination or assignment materials when it is not permitted by the Instructor;
- using Unauthorized Content Generation when preparing academic work or during an exam;
- talking to another Student about an exam or course work when it is not permitted by the Instructor; and
- viewing emails or texts when it is not permitted by the Instructor.

Dishonesty: lying regarding an incident of Academic Misconduct.

Fabrication: Intentionally misrepresenting, falsifying, exaggerating, or creating fictitious information, such as research, sources, and data.

Facilitating Academic Dishonesty: making academic work available for others to copy or submit as their own or concealing information in relation to an incident of academic dishonesty involving another individual.

Fraud: falsifying documents, such as transcripts or medical records.

Impersonation: pretending to be someone else or allowing someone else to represent you for academic gain.

Plagiarism: presenting another person's work or ideas as the Student's own. Plagiarism includes a range of conduct, which includes, but is not limited to:

- presenting someone's work, ideas, phrase, sentence or quote without proper citations or referencing its source;
- summarizing or paraphrasing someone's work without proper citations or referencing the source;
- submitting Unauthorized Content Generation as though it was the Student's own work; and
- submitting someone else's paper or assignment as though it were the Student's.

Preventing Access to Information: preventing other Students from accessing information or materials, such as library resources.

Self-Plagiarism: resubmitting academic work for credit that is substantially the same, in part or in whole, in more than one course without Instructor permission.

Unauthorized Content Generation: the creation of academic work using unauthorized technological assistance, including generative artificial intelligence and/or translation software.

Withholding Information: withholding information from the College or an Instructor to gain unfair advantage, such as withholding information about academic records.

Chair: Chair of the Program or Department for the course in which the suspected Academic Misconduct occurred.

Corrective Consequences: structured, purposeful actions taken in response to academic integrity issues, designed to teach expected behaviour and prevent the recurrence of the issue.

Decision Maker: the individual responsible for issuing a Sanction to a Student.

Expulsion: permanent removal of a student from the college. **Instructor:** an individual who is employed by the College to teach courses or programs of study.

Procedures: procedures of the Academic Integrity Policy.

Registrar: Office of the Registrar of the College.

Sanction: penalty imposed for contravening the Academic Integrity policy.

Student: an individual who is enrolled at the College or who was enrolled at the College at the time of the Academic Misconduct.

Suspension: the removal of a student from the college for a period of time in accordance with the BC College and Institute Act..

POLICY STATEMENTS

Responsibilities

1. The College is committed to providing students with support and educational materials to understand Academic Integrity and the College's expectations of academic conduct.
2. Students are required to conduct themselves with Academic Integrity and learn about appropriate academic conduct. Students are encouraged to use educational materials and support services provided by the College to help them understand Academic Integrity and prevent Academic Misconduct. Education and learning about Academic Integrity is an ongoing process and Students are encouraged to access these supports proactively and as needed.
3. Students are responsible for complying with this Policy and the Procedures.
4. Instructors are responsible for educating Students on Academic Integrity and the College's expectations about appropriate academic conduct. Instructors are also responsible for informing Students of the College's resources on Academic Integrity and including information on Academic Integrity in their course curriculum and course syllabi.
5. Instructors are responsible for informing Students of any acceptable use of artificial intelligence in their class. If the use of artificial intelligence is permitted in an Instructor's course or program, they are also responsible for educating Students on risks associated with this technology.

Investigation

6. Any suspected violation of this Policy will be investigated in accordance with the Procedures. The College will follow the principles of procedural fairness. All investigations will be fair, timely and unbiased.

Outcomes

7. Outcomes for Academic Misconduct will be determined with regard to the severity of the Academic Misconduct and the Student's history of Academic Misconduct.
8. Where a Student has violated this Policy, a Corrective Consequence or a Sanction will be imposed.
1. Sanctions may be issued at a first instance of Academic Misconduct and will be imposed in a fair, proportional, and progressive manner. Where a Student engages in more than one instance of similar Academic Misconduct before any outcome has been imposed, these instances may collectively be treated as a first instance so that the Student has an opportunity to learn from any outcome before further outcomes are imposed. In cases of egregious academic misconduct, the highest level of sanction may apply.

Appeals

9. Students have a right to appeal any Sanction issued pursuant to this Policy. (See *Academic Integrity Procedures*).

SUPPORTING FORMS, DOCUMENTS, WEBSITES, RELATED POLICIES

- Academic Integrity Procedures
- Student Appeal Policy E-2.12 (currently under revision)
- Academic Integrity Letter of Information
- Typologies of Academic Dishonesty, Misconduct, and Corresponding Outcomes
- Educational resources, guidelines for administering this Policy, and websites where Students, Instructors, staff and administrators can go to learn more about Academic Integrity (in development)

RELATED ACTS AND REGULATIONS

- [College and Institute Act, RSBC 1996, c. 53](#)
- [Freedom of Information and Protection of Privacy Act, RSBC 1996, c. 165](#)