



B.C.'s Energy College™

## NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL

Meeting of April 27, 2011  
Dawson Creek Regional Board Room  
Fort St John Room 130

Participants:	David Batterham Michael French Istvan Geczy Craig Herbert Greg Lainsbury Denise Menard Laurie Rancourt Kristina Van De Walle	Janet Beavers Rochelle Galbraith Eugene Hasiuk Anna Hughes Patricia McClelland Donna Merry Geordie Smith Judy Seidl (Recording)
Absent:	Trina Goebel	
Guest(s):	Dorothy Eiserman Howard Mayer Steve Roe Stacy Smith	Jaclyn Jones Cindy Ravelli Bill Smith

Quorum was established. Chair, Greg Lainsbury, turned the meeting over to C. Ravelli (standing in for L. Rancourt) for election of Chair and Vice-Chair positions for 2011/2012.

### 1. Election – Chair and Vice-Chair of Education Council

C. Ravelli called for nominations for the position of Chair three times. G. Lainsbury nominated P. McClelland. No other nominations. P. McClelland in by acclamation.

C. Ravelli asked for nominations for the position of Vice Chair three times. J. Beavers nominated M. French. No other nominations. M. French in by acclamation.

Both Chair and Vice Chair positions are for a one-year term. Elections will be held again in April 2012. Congratulations to both P. McClelland and M. French.

### 2. Adoption of Agenda

Agenda Item 9 – removed course outlines, EDUC 100, EDUC 240, and EDUC 252  
Agenda Item 12 – moved to May 25, 2011 meeting

Agenda was adopted as amended.

**3. Adoption of Minutes, March 23, 2011**

11.04.01 M/S – LAINSBURY/G. SMITH

THAT the minutes of March 23, 2011, be adopted as circulated.

CARRIED

**4. Action List**

C. Herbert advised Honorary Fellowship item is still in progress. G. Lainsbury noted that many other institutions are still offering an Honorary Degree.

**Decision Items**

**5. Practical Nursing**

**Revised Program Information and Completion Guide**

**Revised Course Outline:**

**PNUR 104 Nursing in Rural and Remote Settings**

D. Eiserman advised revisions to the Program Information and Completion Guide are related to the original Practical Nursing submission, effective for the September 2010 intake which included SCIE 059 Individualized Studies in Science, a temporary measure to help students who were already admitted into the program when the admission requirements were upgraded. SCIE 059 was a 90 hour course whose hours are now being included in PNUR 104 Nursing in Rural and Remote Settings. The hours of the program remain the same. A. Hughes noted that the change to allow students to select any 100 Level English course was not reflected in the required courses section of the Program Guide and K. Van De Walle questioned the missing explanation for the single astericked items in the admission requirements. Both errors were corrected.

11.04.02 M/S – LAINSBURY/HERBERT

THAT the Education Council approves of the revised Program Information and Completion Guide for the Practical Nursing program as amended.

CARRIED

Hours for PNUR 104 Nursing in Rural and Remote Settings were increased from 196 to 286. Number of weeks will remain the same. Some grammatical errors were noted.

11.04.03 M/S – FRENCH/VAN DE WALLE

THAT the Education Council approves of the revised course outline; PNUR 104 Nursing in Rural and Remote Settings for the Practical Nursing program as amended.

CARRIED

**6. Power Engineering**  
**Revised Program Information and Completion Guide**  
**Revised Course Outlines:**  
**POPR 302**

Changes were made to the safety course requirements. A course in basic firefighting had been omitted from the last submission and as a result WFTR 170 Industrial Fire Extinguisher was added. In the course outline, POPR 302 Work Practicum, safety courses were listed as co-requisites when in actual fact they should have been listed as prerequisites as employers require students to have all of their tickets before they come on site. Some discrepancies were noted in the Calendar description of the course outline regarding the use of singular and plural nouns and a change to the wording of a paragraph in the Program Guide's admission requirements was corrected.

11.04.04 M/S – G. SMITH/GALBRAITHE

THAT the Education Council approves of the revised Program Information and Completion Guide and the revised course outline; POPR 302 Work Practicum for the Power Engineering and Gas Processing program as amended.

CARRIED

D. Menard and S. Smith left the meeting.  
S. Roe and J. Jones joined the meeting.

**7. Welding Level C**  
**Revised Program Information and Completion Guide**  
**Revised Course Outlines:**

- a) WELD 101 P1 Welding Introduction and Program Orientation
- b) WELD 102 P2 Oxy-Fuel Gas Cutting
- c) WELD 103 P3 Gas Welding and Braze Welding
- d) WELD 104 P4 Shielded Metal Arc Welding (SMAW I)
- e) WELD 105 P5 Air Carbon Arc Gouging
- f) WELD 106 P6 Gas Metal Arc Welding (GMAW I); Flux Cored Arc Welding (FCAW I)
- g) WELD 111 RK1 Material Handling
- h) WELD 112 RK2 Blueprint Reading I (A)
- i) WELD 113 RK3 Welding Metallurgy I

The Industry Training Authority has passed new regulations at the provincial level and B. Smith advised the submission addresses these changes. New curriculum has been included and references to "self-paced" have been changed to "competency based". An in depth discussion followed regarding the definition of an 'Adult' learner and how Prior Learning Assessment could be incorporated into the admission requirements of the Welding Level C program. L. Rancourt stated the Prior Learning assessment process is not in place to make definitive decisions regarding admission process and we will need to discuss this on a bigger scale at a later date. An admission requirement was however added to address this issue.

Another concern was raised regarding Residency requirements and that the present term did not make a clear statement. A. Hughes confirmed that as an Institution we can set the Residency requirement to whatever we feel will work. All agreed to a minimum of 3 courses. Grammatical changes were also made to the course outlines.

11.04.05 M/S – G. SMITH/BATTERHAM

THAT the Education Council approves of the revised Program Information and Completion Guide for the Welding Level C program as amended.

CARRIED

11.04.06 M/S - LAINSBURY/BATTERHAM

THAT the Education Council approves of the revised course outlines; WELD 101 P1 Welding Introduction and Program Orientation; WELD 102 P2 Oxy-Fuel Gas Cutting; WELD 103 P3 Gas Welding and Braze Welding for the Welding Level C program as amended.

CARRIED

11.04.07 – M/S MERRY/HERBERT

THAT the Education Council approves of the revised course outlines; WELD 104 P4 Shielded Metal Arc Welding (SMAW I); WELD 105 P5 Air Carbon Arc Gouging; and WELD 106 P6 Gas Metal Arc Welding (GMAW I); Flux Cored Arc Welding (FCAW I) for the Welding Level C program as amended.

CARRIED

11.04.08 – M/S FRENCH/HUGHES

THAT the Education Council approves of the revised course outlines; WELD 111 RK1 Material Handling; WELD 112 RK2 Blueprint Reading I (A); and WELD 113 RK3 Welding Metallurgy I for the Welding Level C program as amended.

CARRIED

K. Van De Wall, B. Smith and I. Geczy left the meeting.

P. McClelland temporarily left the meeting, M. French, Vice-chair assumed Chair position in her absence.

**8. Education Certificate  
Revised Program Information and Completion Guide**

See agenda item number 9 below.

- 9. Associate of Arts Degree -  
Alaska Highway Consortium of Teacher Education  
New Program Information and Completion Guide  
New Course Outlines:**
- a) ~~EDUC 100 Questions and Issues in Education~~**
  - b) ~~EDUC 240 Social Issues in Education~~**
  - c) ~~EDUC 252 Introduction to Reflective Practice~~**

In affiliation with Simon Fraser University and the University of Northern British Columbia, the Alaska Highway Consortium of Teacher Education (AHCOTE) has been a part of Northern Lights College's curriculum for 23 years. The mandate of the AHCOTE program has been to train teachers in the north, for the north. S. Roe advised this submission is intended to secure the continuation of the AHCOTE program by reducing costs while maintaining the educational integrity of the curriculum. Some Council members voiced concerns over the name of the credential, Education Certificate, feeling that the subject is too broad and might be misleading in expectations for students. Another area of concern was that the Associate of Arts Degree is a new program and since it will 'ladder' into a program at another institution, that it should be put forth to the peer review group. S. Roe agreed that the program should fully transfer; however, it does not guarantee that students will get into the Simon Fraser University teacher program.

11.04.09 M/S - LAINSBURY/G. SMITH

THAT the Education Council approves of the revised Program Information and Completion Guide for the Education Certificate program and the new Program Information and Completion Guide for the Associate of Arts Degree-Alaska Highway Consortium on Teacher Education program as presented in order for the program to move forward to post on the Post Secondary Institution Proposal System (PSIPS) website for the 30 day feedback process from BC institutions.

CARRIED

Four Council members abstained from voting.

- 10. Mining Fundamentals  
New Program Information and Completion Guide  
New Course Outlines:**
- a) WFTR 102M St. John's Ambulance Spinal Immobilization and Transportation for Mines**
  - b) WFTR 117M St. John's Ambulance Standard First Aid for Mines**
  - c) WFTR 240 Introduction to Incident Investigation**
  - d) WFTR 241 Mine Haul Truck Driver Theory**
  - e) WFTR 242 Mine Haul Truck Driver Applications**
  - f) WFTR 243 Mine Induction Training**
  - g) WFTR 244 Mine Rescue Training**
  - h) WFTR 245 Mining Fundamentals Math Review**
  - i) WFTR 246 Mine Fundamentals Safe Work Practices**
  - j) WFTR 247 Mining Fundamentals Work Experience**
  - k) WFTR 248 Orientation to Mining, Careers & Sustainable Mining Practices**
  - l) WFTR 249 Workplace Communication and Employment Skills**

11.04.10 – M/S LAINSBURY/G. SMITH

THAT the submission for the new Mining Fundamentals Program Information and Completion Guide and the accompanying course outlines be moved to the May 25<sup>th</sup>, 2011, Education Council meeting.

CARRIED

Next Meeting – May 25, 2011

Adjournment – 4:42 p.m.

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment. \_\_\_\_\_