

NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL
Meeting February 16, 2011, in Dawson Creek Regional Board Room

Participants:	Eugene Hasiuk Greg Lainsbury Denise Menard Gloria Rounds Kristina VandeWalle	Craig Herbert Patricia McClelland Donna Merry Geordie Smith Judy Seidl (Recording)
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Absent:	Janet Beavers Anna Hughes	Michael French Dave Owens
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Guest(s):	Dorothy Eiserman Leitha Wards	Connie Kaweesi
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1. Adoption of Agenda – 1:15 pm

ADD as discussion item number five, Program Information and Completion Guide for the Health Care Assistant program.

Agenda was adopted as amended.

2. Adoption of Minutes, January 26, 2011

After discussing the matter on CoEdCo listserv, G. Lainsbury wished to clarify Item 5 in the January minutes that referred to an “Honorary Fellows degree” being offered by other institutions in the province. The correct term is “Honorary Fellowship” with no degree attached. He also pointed out that many CoEdCo members were surprised to hear the granting of Honorary Associate of Arts Degrees has been discontinued as none of them had been given this directive. Discussion followed as to whether or not the term “Fellowship” had gender-specific connotations and many felt that it does and perhaps we shouldn’t pursue this avenue because of this. C. Herbert volunteered to contact his peers and do some further investigating into the matter. G. Lainsbury suggested changing the minutes to the correct term and that we remove Item 6 from our Agenda as most of the discussion surrounding this topic had now taken place. All agreed.

11.02.01 M/S – SMITH/HERBERT

THAT the minutes of January 26, 2010 be adopted as amended.

CARRIED

C. Kaweesi and L. Wards joined the meeting.

Decision Items

3. Practical Nursing

Revised Course Outlines

- a) PNUR 104 Nursing in Rural and Remote Settings
- b) PNUR 105 Nursing in Acute Care Settings
- c) PNUR 106 Senior Practicum

Submission of these three courses is a continuation of the submission that was started at the November 2010 Education Council meeting to consolidate learning outcomes in order to make them less cumbersome in detail. PNUR 103 Introduction to Health Assessment has not been changed as the learning outcomes are already stated in a concise manner. After some discussion and due to the unique nature of our northern communities, a request to remove references to 'Northeastern BC' in the learning outcomes was modified to just changing the references to 'Northern Communities.' C. Herbert questioned the necessity of the line that explains that the learning outcomes are adapted from a document created by the University of Alberta. G. Lainsbury commented that it is best to give credit as opposed to not giving it. Grammatical and formatting errors were pointed out and corrected.

11.02.02 M/S – ROUNDS/HASIUK

THAT the Education Council recommends approval of the revised course outlines PNUR 104 Nursing in Rural and Remote Settings, PNUR 105 Nursing in Acute Care settings, and PNUR 106 Senior Practicum for the Practical Nursing Program as amended.

CARRIED

D. Eiserman left the meeting.

4. Environmental Practice

Revised Course Outline

ENVP 130 Petroleum Fundamentals

Weightings of exams and assignments were changed to better reflect what is happening in the classroom.

11.02.03 M/S – SMITH/MENARD

THAT the Education Council recommends approval of the revised course outline, ENVP 130 Petroleum Fundamentals for the Environmental Practice program as presented.

CARRIED

5. Health Care Assistant Revised Program Information and Completion Guide

The present admission criterion is proving to be too cumbersome for students seeking financial assistance. The resume requirement and Solicitor General Criminal Record Check have both been removed and students do not need to complete certain requirements *before* they are accepted into the program. K. Vandewalle expressed concern regarding the August 1st Application Deadline as the tuberculosis test must be done within the one month prior to the start of class and classes generally start later than September 1st. C. Herbert suggested a solution to this would be to add “exclusive of Tuberculosis Test” to the Application Deadline. All agreed. Since the Immunization recommendations are not a part of admission requirements it was decided to move this information to the Additional Information section of the Program Guide.

11.02.04 M/S – VANDEWALLE/HASIUK

THAT the Education Council recommends approval of the revised Program Information and Completion Guide for the Health Care Assistant program as amended.

CARRIED

C. Kaweesi and L. Wards left the meeting.

Information/Discussion

6. Evaluating Students Policy

G. Lainsbury questioned the reason why the Evaluating Students Policy was coming back to Council when it had just been dealt with at the October 2010 meeting. C. Herbert explained that currently we have two policies addressing this same subject; Evaluating Students and Student Evaluation, and the latter needed to be incorporated into the first. Several suggestions regarding formatting were put forth as well as adding Student Appeals as a related policy. Discussion took place as to what determines a marking standard and it was decided to add the word “department” standard to offer more clarification to instructors. Also, in that same line it was suggested including the directive that marks are to be submitted to the ‘Registrar’s office within five working days of course completion as defined on the current course syllabus’. G. Lainsbury also noted that a line was missing from this version of the Policy that was included in the previous version recommending that instructors use four separate methods of evaluation and the final examination be worth no more than 50% of a final course grade.

11.02.05 M/S – SMITH/HASIUK

THAT the Education Council recommends approval of the Evaluating Students policy as amended.

CARRIED

7. Elections – Education Council Members

G. Lainsbury reminded everyone to get their nominations in and to encourage other people to put their names forward as Education Council lacks representation in certain program areas and would benefit from representation from these areas.

Next Meeting – March 23, 2011

Adjournment – 2:47 p.m.

These notes are not officially approved
until initialed by the Chairperson. They
could be subject to amendment. _____