



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE  
EDUCATION COUNCIL**  
Meeting of March 23, 2011  
Dawson Creek Regional Board Room  
Fort St John Room 130

Participants:	Janet Beavers Anna Hughes Patricia McClelland Gloria Rounds	Eugene Hasiuk Greg Lainsbury Laurie Rancourt Kristina Van De Walle Judy Seidl (Recording)
Absent:	Michael French Denise Menard Dave Owens	Craig Herbert Donna Merry Geordie Smith
Guest(s):	Connie Kaweesi Howard Mayer	Jerri Kurtz Jeff Lekstrom

**1. Adoption of Agenda – 1:15 pm**

SWITCH Agenda items 6 and 7.

Agenda was adopted as amended.

**2. Adoption of Minutes, February 16, 2011**

11.03.01 M/S – VAN DE WALLE/ROUNDS

THAT the minutes of February 16, 2010, be adopted as circulated.

CARRIED

**3. Action List**

C. Herbert was unable to attend the meeting and could therefore not provide an update regarding the issuance of honorary credentials and how this is executed at other institutions. L. Rancourt volunteered to do a follow-up with her peers as well as she felt this was an important part of Convocation and provided students with role models.

**Decision Items**

- 4. Environmental Practice**  
**Revised Program Information and Completion Guide**  
**Revised Course Outline**  
**ENVP 190 Work Practicum**

G. Lainsbury presented the revisions to the Program Information and Completion Guide and course outline ENVP 190 Work Practicum for the Environmental Practice program--a percentage change in the admission requirements from 65% to 67% to bring them in line with the highschool grading system for a C+ and changing course credits for ENVP 190 Work Practicum from a zero to three.

11.03.02 M/S – HASIUK/ROUNDS

THAT the Education Council recommends approval of the revised course outline; ENVP 190 Practicum and the revised Program Information and Completion Guide for the Environmental Practice program as presented.

CARRIED

H. Mayer joined the meeting.

**5. Hairstyling/Cosmetology**  
**Revised Program Information and Completion Guide**  
**Revised Course Outlines:**  
**a) COSM 120 General Sciences**  
**b) COSM 130 Hair Care**

J. Lekstrom provided a brief history to the revisions being presented. The Industry Training Authority has taken the Hairstyling/Cosmetology program back under its wing after a few years' hiatus. Topics related to Esthetics have been removed as these are covered under the Esthetics program. P. McClelland suggested a change in the program description and some grammatical changes. J. Beavers questioned some references to 'Nail care' in one of the course outlines which J. Kurtz deemed an oversight; it was agreed they be removed from the learning outcomes and course content.

11.03.03 M/S – BEAVERS/HASIUK

THAT the Education Council recommends approval of the revised course outlines; COSM 120 General Sciences and COSM 130 Hair Care, the revised Program Information and Completion Guide and the deletion of COSM 140 Skin Care and COSM 150 Nair Care for the Hairstyling/Cosmetology Program as amended.

CARRIED

J. Kurtz and J. Lekstrom left the meeting.

**6. Social Services Worker Diploma**  
**Revised Program Information and Completion Guide**  
**Revised Course Outline:**  
**SOWK 201 Introduction to Social Welfare**

C. Kaweesi advised that Northern Lights College's Social Services Worker Diploma program's curriculum is based on Provincially-determined competencies. POLI 100 Politics and Government does not specifically focus on the Canadian political system and therefore does not meet the Provincial requirements and is thus being removed from the list of required courses. Other Social Services Worker programs in the Province do not require an admission interview because they are not predictors of student program success and therefore this is also being removed from our admission requirements. There were questions raised as to the wording of the admission requirements regarding the English component--that it was confusing to potential students. A lengthy discussion culminated in the decision to leave the Admission requirements as they were and add a statement to the Program Guide's Required Courses section from the pre-requisite statement section of ENGL 100 Academic Writing course outline which would clarify the pre-requisites for students. This would keep the admission requirements flexible enough for all adult learners.

11.03.04 M/S – VANDEWALLE/HASIUK

THAT the Education Council recommends approval of the revised course outline; SOWK 201 Introduction to Social Welfare, and the revised Program Information and Completion Guide for the Social Services Worker Diploma program as amended.

CARRIED

- C. Kaweesi left the meeting.
- J. Beavers left the meeting – quorum lost.

- 7. Petroleum Industry Certificate of Training (Keyera Energy)**
  - New Program Information and Completion Guide**
  - New Specialization/Course Outlines**
  - a) PICT 100 Oil and Gas Instrumentation Technician**
  - b) PICT 101 Oil and Gas Measurement Specialist**
  - c) PICT 102 Oil and Gas Mechanical Maintenance**
  - d) PICT 103 Pipeline Construction Supervisor**
  - e) PICT 104 Pressure Equipment Integrity Assessor**
  - f) PICT 105 Field Production**
  - g) PICT 106 Gas Processing**
  - h) PICT 107 Pipeline Operations**
  - i) PICT 108 Safety Leader**
  - j) PICT 109 Facility Construction Supervisor**
  - k) PICT 110 Field Production and Field Operator**
  - l) PICT 111 Gas Distribution**
  - m) PICT 112 Oil and Gas Electrical Maintenance**

At the May 26<sup>th</sup>, 2010, Education Council meeting, J. Valgardson (past Northern Lights College President) advised the Education Council that thirteen new Petroleum Specialty Certificates would be offered by Northern Lights College in partnership with Lakeland College of Alberta and Keyera Energy. Lakeland College and Keyera Energy have worked together to develop and deliver a petroleum-industry curriculum which assesses an individual's work experience and offers certification to those individuals who have met occupational and course profiles. Northern Lights College's program would be based on this same 'competency management and development system' model.

H. Mayer explained that at present, there are 38 oil and gas companies aligned with the program in Alberta through Lakeland College with new ones joining all the time. In these companies, industry professionals or subject-matter experts are trained as Validators, certified by Keyera Energy, whose job it is to determine whether or not individuals meet the criteria of their chosen "Specialty." Individuals from the associated companies approach their employer and Northern Lights College to register for a Specialty program that is specific to their area of expertise. Once these individuals have completed the validation process, Northern Lights College would only need to ensure that they have the correctly validated documents and issue the applicable credential.

Some of the benefits to NLC are:

- Individuals can be counted as FTE's (Full-time Enrolments) based on the number of hours for each Specialty certificate
- Individuals would pay a fee for the credential
- Constant contact with oil and gas industry companies would put NLC on the leading edge as to what type of training is needed in the area for oil and gas workers
- Enhance the image of Northern Lights College as BC's Energy College

L. Rancourt raised some questions around the legal aspects of this agreement and if there are any liability implications for NLC should there be a demonstration of incompetency by an individual after we have issued him or her a certificate. An in-depth discussion followed which brought to light the fact that Lakeland College is also developing a diploma program and hopes to eventually offer an applied degree in Petroleum Leadership. Individuals who have earned a certificate would then be eligible to register for these added credentials at Lakeland College. L. Rancourt advised the Council that all certificate programs which ladder into diplomas or articulation with other institutions are required to be posted to the Ministry of Advanced Education's website where they are subject to a 30 day peer review process. She also expressed the necessity, before moving forward, of making sure the integrity of the credential and Northern Lights College is protected.

Further discussion revealed a general dissatisfaction amongst Council members who felt that the submission should not be in the form of course outlines but in the form of thirteen individual Program Guides pertinent to each Specialty. H. Mayer agreed to rework the submission and bring it back to a future meeting.

## Information/Discussion

### **8. Election of Chair and Vice-Chair Positions April meeting – Reminder**

G. Lainsbury reminded all those present that the next meeting would include a number of new members to the Education Council and thanked those members whose terms have expired. He also encouraged all those present to think about nominating someone or allowing their names to stand for the Chair and Vice-Chair positions which will also be determined at the April meeting.

L. Rancourt requested that she be put on next month's Agenda to test and discuss her interpretation of the approval processes. All agreed.

Next Meeting – April 27, 2011

Adjournment – 3:22 p.m.

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment. \_\_\_\_\_