

NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL
Meeting April 22, 2009, in Dawson Creek Regional Board Room

Participants:	John Birnie Michael French Craig Herbert Brianna James Jamie Livingstone Penni Adams Marina Hadland Obinna Uzodimma Patricia McClelland	Dave Owens Eric Sehn Gloria Rounds Greg Lainsbury Anna Hughes Jean Valgardson Angie Johnsen Judy Seidl (recording)
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Absent:	Janet Beavers Clifford Iningba	Donna Merry
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Guest(s):	Cindy Ravelli
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J. Valgardson called the elections for Chair and Vice-Chair of the Education Council.

1. Election of Chair and Vice-Chair Positions

C. Ravelli was present to help with the elections in Dawson Creek. J. Valgardson asked G. Lainsbury if he would allow his name to stand for the position of Chair of Education Council, he agreed. J. Valgardson called for Chair nomination three times. No further nominations. G. Lainsbury, Chair by acclamation for the 2009/2010 term. Congratulations Greg.

J. Valgardson called for Vice Chair nominations three times. G. Lainsbury nominated P. McClelland. P. McClelland, Vice Chair by acclamation. Congratulations Patricia.

2. Adoption of Agenda

The agenda was adopted as circulated.

3. Adoption of Minutes, March 25, 2009

09.04.01 M/S – OWENS

Item 7. Changed partnering institution, in **which** we have a block transfer agreement with, to with **whom** we have a block transfer agreement.

THAT the minutes of March 25, 2009 be adopted as amended.

CARRIED

4. Action List Review

One item being addressed today - ABTM 186.

E. Sehn suggested Recruiters look over completion guides for their valuable input. G. Lainsbury spoke to the lack of representation by Recruiters on Ed Council. A. Johnsen has spoken with K. VanDeWalle regarding this and she indicated that Recruiters do not have enough hours to support this. A. Johnsen suggested that consultation by Recruiter(s) be included on Cover sheet for admission requirements. All agreed.

Decision Item(s)

5. Applied Business Technology (On-line), New Course, ABTM 186 Medical Transcription

H. Mayer and T. Barber were not available to present. A. Johnsen pointed out that we were only looking at the course content which had been added since the March 26, 2009 meeting.

09.04.02 M/S – BIRNIE

THAT the Education Council recommends approval of the new course outline, ABTM 186 Medical Transcription, as presented, for the Applied Business Technology Online program.

CARRIED

Information/Discussion

6. Student Evaluation

At the March 26, 2009 meeting, J. Valgardson raised the question as to what policy was in place for the evaluation of students. G. Lainsbury presented a “historical” draft document entitled “Foundations for the Evaluation of Students.” After some discussion it was decided that a subcommittee would be formed to extend the scope of this document to take into account non-Academic courses. A number of volunteers came forward. Members of the subcommittee are: G. Lainsbury, A. Hughes, M. French and P. Adams.

7. Council of the Education Councils Report

G. Lainsbury explained the letter from Council of the Education Councils to Ministry asking for clarification of the recently proposed Bill 34 University Amendment Act, 2008, specifically Section 35.2. G. Lainsbury will be getting an update at the next Council of Education Councils meeting to be held May 9 in Prince Rupert.

8. Academic Rigor and Integrity (CoEdCo)

G. Lainsbury shared the document on Academic Rigor and Integrity which was circulated at the last Councils of Education Council's meeting. He pointed out that it was a valuable reference document and could be used in developing course outlines. E. Sehn suggested that it be included in the Faculty orientation package.

A brief discussion arose when G. Lainsbury inquired if anyone had issues or concerns that Education Council could address. One suggestion was to develop a document to help curriculum development. G. Lainsbury pointed out that our regulations are light compared to other institutions that have a lot of regulations around curriculum development.

A. Johnsen inquired whether our student members would be available for Education Council meetings in May and June. O. Uzodimma, J. Livingstone and B. James all indicated they would be available.

Adjournment – 1:50

Next Meeting – May 27, 2009

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment. _____