

NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL
Meeting June 23, 2010, in Dawson Creek Regional Board Room

Participants:	Jennifer Aikoroje Raven Huyton Patricia McClelland Donna Merry Gloria Rounds	Craig Herbert Greg Lainsbury Denise Menard Dave Owens Eric Sehn Judy Seidl (Recording)
Absent:	Janet Beavers Anna Hughes Sharon Shonert Kristina VandeWalle	Michael French Clifford Inimgba Jean Valgardson
Guest(s):	Cindy Broberg Howard Mayer Lisa Verbisky	Dorothy Eiserman Steve Roe

1. Adoption of Agenda – 1:20 pm

C. Broberg requested her item be placed earlier on the Agenda.

Agenda was adopted as amended.

2. Adoption of Minutes, May 26, 2010

10.06.01 M/S – ROUNDS/SEHN

THAT the minutes of May 26, 2010 be adopted as circulated.

CARRIED

3. Action List Review

Items were all completed from last month.

Decision Items

4. Math Curriculum Report

The Math Curriculum Report is the second version being presented to the Education Council, prepared in response to forthcoming changes to the Secondary School math curriculum. This second version presents additional changes to Program admission requirements and course prerequisites. In some cases admission requirements have been tightened. E. Sehn asked about the dropping of Accounting 12 as an alternative prerequisite for Business Management Program required math

courses. S. Roe stated he would investigate this matter further and confer with Hongbin Cui, Northern Lights College's Math instructor.

10.06.02 M/S – SEHN/HUYTON

THAT the Education Council recommends approval of all new secondary-school math curriculum recommendations related to program admission requirements and course prerequisites as presented.

CARRIED

**5. Geomatics Engineering Technology
Revised Program Information and Completion Guide
New course
MATH 121 Calculus for Geomatics**

In this, the pilot year of the Geomatics program, students took Math 101 Calculus; however, it became apparent that Math 101 does not cover all the Calculus concepts required for the Geomatics program. Math 121 Calculus for Geomatics incorporates Math 101 and these additional concepts making the course 20 weeks in length rather than 15. The Program Guide for Geomatics has been revised to reflect this change in hours.

10.06.03 M/S – SEHN/MERRY

THAT the Education Council recommends approval of the new course outline, Math 121: Calculus for Geomatics for the Geomatics Program and the related changes to the Geomatics Program Information and Completion Guide as presented.

CARRIED

H. Mayer joined the meeting.
C. Broberg joined the meeting.

**6. University Arts and Sciences
Revised course outlines
a) BIOL 111 Anatomy and Physiology for Nursing I
b) BIOL 112 Anatomy and Physiology for Nursing II**

BIOL 111 Anatomy and Physiology for Nursing I and BIOL 112 Anatomy and Physiology for Nursing II have been revised to make them available to University Arts and Science students. A suggestion was made to remove "for Nursing" in both titles and to revise the Calendar descriptions to eliminate references to the Nursing program. All agreed.

10.06.04 M/S – OWENS/AIKOROJE

THAT the Education Council recommends approval of the revised outlines; BIOL 111 Anatomy and Physiology I and BIOL 112 Anatomy and Physiology II for the University Arts and Science Program as amended.

CARRIED

- C. Broberg left the meeting.
- D. Eiserman joined the meeting.

7. Applied Business Technology
Revised Program Information and Completion Guides
a) Administrative Assistant
b) Financial Assistant
c) Office Assistant
Revised Course Outlines
a) ABTC 111 Accounting I
b) ABTC 151 Accounting II

Students will now choose a career path in the second semester of the Applied Business Technology (ABT) Program. The idea came from Grande Prairie Regional College. The first semester will be the common to all ABT students. In the second semester students can choose to take the full course load to qualify for an Administrative Assistant Certificate. Alternatively, students can choose to take fewer courses and focus on accounting for the Financial Assistant Certificate, or if not interested in accounting environments the Office Assistant Certificate. D. Merry questioned the hours and H. Mayer explained that the courses will be offered as scheduled but students who take the Financial or Office Assistant option will not attend the classes they are not registered in.

10.06.05 M/S – MENARD/SEHN

THAT the Education Council recommends approval of the revised Program Information and Completion Guides for Applied Business Technology-Administrative Assistant Certificate, Applied Business Technology-Office Assistant Certificate, and Applied Business Technology-Financial Assistant Certificate as amended and the revised course outlines ABTC 111 Accounting 1 and ABTC 151 Accounting 2 for the Applied Business Technology Programs as presented.

CARRIED

8. Wind Turbine Maintenance Technician
Revised Program Information and Completion Guide

H. Mayer explained that when the Wind Turbine Maintenance Technician Program was first developed it was thought a good idea to enable students to qualify for the European-based BZEE certificate upon completion. However, the emergent Wind Turbine industry here in Northern BC does not want to provide practicum placements for our students; employers would like to hire our graduates and

commence in-house training from there. The curriculum for BZEE certificate will still be covered in the program. The BZEE certificate is not required for entry-level employment in this jurisdiction; once students have worked 160 hours in the industry they can apply to receive BZEE certification.

10.06.06 M/S – MERRY/OWENS

THAT the Education Council recommends approval of the revised program information and completion guide for the Wind Turbine Maintenance Technician program as presented.

CARRIED

H. Mayer left the meeting.

**9. Practical Nursing
Revised Program Information and Completion Guide
September 2011**

The Practical Nursing Program is adjusting admission requirements, application process, and progression criteria. The information needs to be made available to the public now for the September 2011 term. Some grammatical changes and a rearrangement of the “Additional Information” items were recommended.

10.06.07 M/S – ROUNDS/OWENS

THAT the Education Council recommends approval of the revised Program Information and Completion Guide for the Practical Nursing Program to be implemented in the 2011-2012 year as amended.

CARRIED

D. Eiserman left the meeting.
L. Verbisky joined the meeting.

**10. Land Administration Bridging Certificate
Land Agent Bridging Certificate
Land Reclamation Diploma Program
Revised Program Information and Completion Guides**

Although the LAND programs for next year are on hiatus due to budget cuts, changes to these three programs have gone ahead. Course equivalents to the Applied Business Technology On-Line courses have been provided and CPSC 101 Introduction to Computers has been replaced by CPSC 100 Introduction to Computers and Computer Applications. The Land Reclamation Bridging Certificate will be the only LAND Bridging certificate still available in the upcoming year; there are plans to develop a one year Land Reclamation Program. Atlin and Dease Lake were still listed in the Location section of the program guide and it was decided to remove them as these campus locations are closing.

10.06.08 M/S – SEHN/HUYTON

THAT the Education Council recommends approval of the addition of ABTC course equivalents to the Land Administration and Land Agent Bridging programs and the Land Reclamation Diploma Program as well as the replacement of CPSC 101 Introduction to Computers with CPSC 100: Introduction to Computers and Computer Applications for the Land Reclamation Diploma Program as amended.

CARRIED

L. Verbisky left the meeting.

11. Education Assistant Certificate/Diploma

Revised course outlines

- a) ECEC 100 Curriculum 1**
- b) ECEC 200 Curriculum 2**
- c) ECEC 201 Building Professional-Family Partnerships**
- d) EDAS 142A Special Needs**

These course have been rewritten and refined, introducing significant changes:

- ECEC 100 – Learning outcomes, weighting, and number of assignments
- ECEC 200 – Learning outcomes, course content
- ECEC 201 – Prerequisites, co requisites and weighting
- EDAS 142A – Calendar description and course content

It was decided that since the listed co-requisites only pertained to full-time students in the program they should be moved to the “Additional Information” section of the form.

10.06.09 M/S – ROUNDS/OWENS

THAT the Education Council recommends approval of the revised course outlines; EDAS 142A Special Needs, ECEC 100 Curriculum 1, ECEC 200 Curriculum 2, and ECEC 201 Building Professional-Family Partnerships, for the Early Childhood Education and Care, Education Assistant Certificate and Diploma programs as amended.

CARRIED

Next Meeting – September 22, 2010

Adjournment – 2:50 pm

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment. _____