

NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL
Meeting September 9, 2009, in Dawson Creek Regional Board Room

Participants:	Janet Beavers Greg Lainsbury Patricia McClelland Gloria Rounds	Craig Herbert Jamie Livingstone Dave Owens Eric Sehn Judy Seidl (Recording)
Absent:	Michael French Clifford Inimgba Jean Valgardson	Anna Hughes Donna Merry
Guest(s):	Pam Eales	Howard Mayer

1. Adoption of Agenda – 1:03

Agenda was adopted as circulated.

2. Adoption of Minutes, June 24, 2009

09.09.01 M/S – McCLELLAND/LIVINGSTONE

THAT the minutes of June 24, 2009 be adopted as circulated.

CARRIED

3. Action List Review

When questioned as to why the Criminology Bridging Certificate submission was not resubmitted and why the FNST 100 Aboriginal Peoples of Canada submission was withdrawn, E. Sehn explained that the Criminology Bridging Certificate would be revisited at a fundamental level and would possibly be resubmitted at a later date. The academic outline, FNST 100 Aboriginal Peoples of Canada, was withdrawn as the department did not wish to pursue any changes to this course and decided to keep it in the original format. P. McClelland volunteered to join the Student Evaluation Committee to replace P. Adams if her participation would be helpful.

Decision Items

**4. Workforce Training Program, New Course - Resubmission
WFTR 805 Heavy Equipment Operator Assessment**

In the original submission of this course outline, many Council members felt that prospective students reading the Calendar description might be misled into thinking they would be certified on all four pieces of equipment (Graders, Loaders, Excavators, and Dozers) at the conclusion of their assessment. In this resubmission of WFTR 805 Heavy Equipment Operator Assessment, H. Mayer reworded the calendar description to specify that each participant must demonstrate knowledge on the piece of equipment they wish to be certified for. In order to clarify that participants require a minimum of 5000 hours of accumulated experience on a range of equipment, G. Lainsbury suggested the word 'cumulative' be inserted into the first sentence of the calendar description to succinctly describe this requirement. All agreed.

09.09.02 M/S – OWENS/LIVINGSTONE

THAT the Education Council recommends approval of the new course, WFTR 805 Heavy Equipment Operator Assessment, for the Workforce Training Program as amended.

CARRIED

H. Mayer left the meeting.

**5. Cook 1/Camp Cook
New Program Information and Completion Guide - Resubmission**

When originally submitted, the Cook 1 Program was presented as a continuation of the Camp Cook program. Several Council members felt that the two programs should be separate entities with the same admission requirements and the Camp Cook Program specified as a component of the Cook 1/Camp Cook program. Together, D. Merry, A. Hughes and J. Lekstrom agreed to rewrite the calendar description to provide a clearer depiction of the program.

09.09.03 M/S – SEHN/OWENS

THAT the Education Council recommends approval of the new Program Information and Completion Guide for the Cook 1/Camp Cook Program as presented.

CARRIED

P. Eales left the meeting.

**6. Pre-Employment Workplace Essential Skills
Revised Program Information and Completion Guide**

Revised Course Outlines:

- a) WPES 002 Literacy
- b) WPES 003 Numeracy
- c) WPES 004 Workplace Communications

New Course Outline:

- a) WPES 007 Professionalism in the Workplace

D. Owens questioned the Residency Requirement in the Program Information and Completion Guide which is not indicated by the usual percentage but by the statement "Based on Assessment." C. Herbert explained that students may already have the required tickets from other training institutions and they would not be asked to take them again from Northern Lights College only to meet the residency requirements. G. Lainsbury suggested some grammatical changes to the calendar descriptions for WPES 002 Literacy, WPES 003 Numeracy and WPES 004 Workplace Communications which all agreed would clarify the statements.

09.09.04 M/S – SEHN/ROUNDS

THAT the Education Council recommends approval of the revised Program Information and Completion Guide and the new course outline WPES 007- Professionalism in the Workplace as submitted and the revised course outlines for WPES 002-Literacy, WPES 003-Numeracy, and WPES 004-Workplace Communications for the Pre-Employment Workplace Essential Skills Program as amended.

CARRIED

**7. Career and College Preparation, Revised Course
CPST 050 Provincial Computer Studies: Applications**

C. Herbert advised that the course content and learning outcomes needed to be revised to reflect the current articulation guide and be more in line with what was actually being taught at our institution. All agreed to G. Lainsbury's suggested rewording of the calendar description to remove a redundant phrase.

09.09.05 M/S – BEAVERS/ROUNDS

THAT the Education Council recommends approval of the revised course outline CPST 050 - Provincial Computer Studies: Applications for the Career and College Preparation Program as amended.

CARRIED

**8. Career and College Preparation, New Course
RESI 001 Community Living**

The idea for this course came about as a result of a request by J. Valgardson and D. Hart to assist Residence Managers with new residents in becoming responsible citizens of a Residence community. By providing clear guidance and encouraging a positive social attitude, the esteem of community residents should be raised and hopefully the numbers of negative issues arising from community living will be reduced. Attendance will be monitored by Residence Managers. It was noted however that there is no negative outcome if tenants choose not to participate. Grammatical changes to the calendar description were approved by all present.

09.09.06 M/S – ROUNDS/OWENS

THAT the Education Council recommends approval of the new course outline, RESI 001 Community Living for the Career and College Preparation Program as amended.

CARRIED

Adjournment – 2:08

Next Meeting - September 23, 2009 at 1:00 pm

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment. _____