
Student Housing

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Category:	Administration
Effective Date:	January 10, 2020
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POLICY

Northern Lights College (NLC) provides accommodation through Student Housing located at some campuses. Post-secondary students and other specified individuals can apply to stay in NLC Student Housing.

PURPOSE

The purpose of this policy is to provide guidelines for Student Housing occupancy. The College establishes rules for occupancy of its Student Housing, which are detailed in the publication *Student Housing Guide and Handbook*. All persons residing in NLC Student Housing are to adhere to the rules published in the *Student Housing Guide and Handbook*. The *Student Housing Guide and Handbook* is reviewed annually, by April 30 each year. Any amendments to the *Student Housing Guide and Handbook* take effect September 1 each year.

SCOPE

This policy will apply to all NLC Student Housing facilities.

PROCEDURE

Generally, post-secondary students will receive priority consideration for a bed in NLC Student Housing. A post-secondary student is considered to be a student registered in a program or course of instruction from a recognized post-secondary institution. Proof of enrolment may be required.

Specifically, the following priority consideration will be in place when determining whether an application to stay in NLC Student Housing can be approved:

- Student enrolled/registered in a course or program at Northern Lights College
- Student enrolled/registered in a course or program at another post-secondary institution (for example, University of Northern British Columbia)
- Student registered as a NLC athlete on a NLC athletics team.
- Post-secondary student completing a co-op or work practicum – Proof of duration of co-op or work practicum may be required from the employer or post-secondary program.
- Employee at Northern Lights College who requires accommodation (subject to applicable language in staff Collective Agreements, or Canada Revenue Agency guidelines)

- Northern Lights College partners and contractors needing accommodations for their employees
- Instructors from other recognized post-secondary institutions for the duration of their classes
- New health care or emergency services worker
- Any new worker to the area

Situations such as emergency needs, disaster relief, or community assistance will be examined on a case by case basis by individual campus Student Housing Management.

DEFINITIONS

None

STAKEHOLDERS

Students
Faculty and Staff
Administration

RELATED POLICIES AND REFERENCES

None

History

Created/Revised/Reviewed	Date	Author	Approved By
Created	July 4, 2012		Administration
Revised/Reviewed	January 10, 2020	Director of Student Services	College Policy Committee

Next Scheduled Review Date

December 2025