

Applied Business Program FSJ 2023- 2024

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Se	Course	Instructor	Text	ED	ISBN	Author	Price
APPLIED BUSINESS TECHNOLOGY							
	ABTC 111	S. Fraser	Fundamental Accounting Principles: Volume 1, plus Workbook 17 th Ed.	17th	9781265083793	Larson	\$ 179.95
	ABTC 112	S. Fraser	Keyboard Mastery Printed Book with online access card	2017	9780997560923	B. Ellsworth	\$ 119.95
			Keyboard Mastery online access code			B. Ellsworth	\$79.95
	ABTC 119	S. Fraser	Computing Essentials 2023 Making IT Work for you		9781265263218	O'Leary	\$ 107.95
	ABTC 121	S. Fraser	Shelly Cashman Microsoft Office 365/Excel 2019 Comprehensive	2019	9780357026403	S. Cashman	\$ 180.95
	ABTC 133	S. Fraser	Shelly Cashman Series Microsoft office 365 Word 2019	2019	9780357026427	S. Cashman	\$ 179.95
	ABTC 151	S. Fraser	Fundamental Accounting Principles: Volume 1, plus Workbook 17th Ed.	17th	9781265083793	Larson	\$ 179.95
	ABTC 153	S. Fraser	Shelly Cashman Series Microsoft office 365 Word 2019	2019	9780357026427	S. Cashman	\$ 179.95
	ABTC 154	S. Fraser	Administrative Procedures for the Canadian Office	10th	9780133951646		\$ 144.95
	ABTC 161	S. Fraser	Shelly Cashman Microsoft Office 365/Excel 2019 Comprehensive	2019	9780357026403	S. Cashman	\$ 180.95

ABTC 165	S. Fraser	Canadian Business English	8th	9780176832193	<i>E. Guffy</i>	\$ 128.95
ABTC 173	S. Fraser	Skill Building Mastery Keyboarding Printed Book with Online Access		9780997560916	<i>B. Ellsworth</i>	\$ 128.95
		Keyboard Mastery online access code			<i>B. Ellsworth</i>	\$79.95
ABTC 182	S. Fraser	Using Sage 50 Accounting, Canadian	2021	9780137336340		\$ 205.95
ABTC 193	S. Fraser	Shelly Cashman Microsoft Office 365 & Publisher 2019	2019	9780357360026	<i>S. Cashman</i>	\$ 140.95
ABTC 195	S. Fraser	Essentials of Business Communication, Enhanced	10th	9780176909659	<i>E. Guffy</i>	\$ 101.95
Optional	S. Fraser	The Gregg Reference Manual	10th	9781264928033	<i>W. Sabin</i>	\$ 118.95
		NOTE: there are some courses which continue to use the same textbook throughout the year; hence those titles are listed more than once on this list.				
		NOTE: any courses not listed do not require a purchased textbook (ABTC 114, ABTC 120, ABTC 194)				
APPLIED BUSINESS TECHNOLOGY ONLINE						
ABTC 111	S. Umlah/C. Burt/M. Kinshenco	Fundamental Accounting Principles: Volume 1, plus Workbook	17th	9781265083793	<i>Larson</i>	\$179.95
ABTC 112	S. Umlah/C. Burt/M. Kinshenco	Keyboard Mastery Printed Book with online access card	2017	9780997560923	<i>B. Ellsworth</i>	\$ 119.95
		Keyboard Mastery online access code			<i>B. Ellsworth</i>	\$79.95
ABTC 121	S. Umlah/C. Burt/M. Kinshenco	Shelly Cashman Microsoft Office 365/Excel 2019 Comprehensive	2019	9780357026403	<i>S. Cashman</i>	\$180.95
ABTC 133	S. Umlah/C. Burt/M. Kinshenco	Shelly Cashman Series Microsoft Office 365 Word 2019	2019	9780357026427	<i>S. Cashman</i>	\$179.95
ABTC 154	S. Umlah/C. Burt/M. Kinshenco	Administrative Procedures for the Canadian Office	10th	9780133951646	<i>E. Guffy</i>	\$167.95
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