**NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL**  
Meeting to be held June 24, 2020 at 1:15pm  
Dawson Creek – Dial In  
Fort St John – Dial In  
Fort Nelson – Dial In  
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**AGENDA**  
Acknowledgement:  
It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

1. Adoption of Agenda F. Rashid
2. Adoption of Minutes May 27, 2020 F. Rashid



1. Action List Review F. Rashid



**Decision**

1. Early Childhood Education and Care S. Strasdin



Motion: THAT *Education Council approves HDEC 121 as a replacement for ECTA 121 in the Program Information and Completion Guide for the Diploma in Early Childhood Education and Care, effective September 2020.*

1. Education Assistant S. Strasdin  
   

Motion: THAT *the Education Council approves specified changes to the Certificate in Education Assistant and Diploma in Education Assistant Program Information and Completion Guides, and to EDAS 152, EDAS 153, and EDAS 240 Course Outlines.*

1. Professional Cook 2 Institutional Entry L. Manning  
   

Motion: THAT *the Education Council approves the revised Program Information and Completion Guide for Professional Cook 2 Institutional Entry.*

1. Welder Apprenticeship L. Manning  
   

Motion: THAT *the Education Council approves the revised Program Information and Completion Guide for Welder Apprenticeship.*

1. Aircraft Maintenance Technician Diploma L. Manning  
   

Motion: THAT *the Education Council approves the revised Program Information and Completion Guide for Aircraft Maintenance Technician Diploma.*

1. AMT Course Outlines L. Manning  
   

Motion: THAT *the Education Council approves the revised Course Outlines AMT 101, AMT 102, AMT 103, AMT 104, AMT 105, AMT 106, AMT 107, AMT 108, AMT 111, AMT 112 and AMT 114.*

10. Engineering L. Verbisky  


Motion: THAT *the Education Council approves the revised Program Information and Completion Guides for the Certificate in Engineering, the Certificate in Engineering Studies, and the related course outlines for ENGR 115, ENGR 120, and ENGR 130, effective September 2020.*

11. Interactive Technologies and Game Design L. Verbisky



Motion: THAT *the Education Council approves the revised Program Information and Completion Guide for the Interactive Technologies and Game Design Diploma and the new Course Outlines ITEC 225, ITEC 235, ITEC 245, ITEC 255, and ITEC 290.*

12. CPSC 123 L. Verbisky



Motion: THAT *the Education Council approves the new Course Outline CPSC 123.*

13. Paleontology L. Verbisky  


Motion: THAT *the Education Council approves the new Course Outlines PALE 200 and PALE 201, effective September 2020.*

14. Business Management Diploma L. Verbisky  


Motion: THAT *the Education Council approves the proposed revisions to the Program Information and Completion Guide for Diploma in Business Management.*

15. Business Management Preclusions and Prerequisites L. Verbisky  


Motion: THAT *the Education Council approves revised Course Outlines for COMM 301, MGMT 150, MGMT 225, MGMT 295 and MGMT 302.*

16. Health Care Assistant L. Sprinkle  


Motion: THAT *the Education Council approves* *the specified revisions to the Program Information and Completion Guide for the Certificate in Health Care Assistant, effective February 2021.*

17. PNUR 247 L. Sprinkle  


Motion: THAT *the Education Council approves* *the revised Course Outline PNUR 247.*

**Subcommittee Standing Reports**

1. Education Policy Subcommittee L. Sprinkle
2. Curriculum Subcommittee A. Holloway
3. Admissions and Standards Subcommittee M. Bedell

**Information/Discussion**

1. HCAT Course Outlines L. Sprinkle



1. Continuing Education T. Donnelly  
   \*all Course Outlines can be found on D2L

CE AC49 How to Make Money from Your Writing

CE AC50 Mystery Writing

CE AC51 Research Methods for Writers

CE AC52 Write Fiction Like a Pro

CE AC53 Writing Fiction Series

CE AC54 Writing the Fantasy Novel

CE AC55 Beginning Writer’s Workshop

CE BE19 Administrative Assistant Suite

CE BE20 Managing Personal Finances

CE BE21 Medical Terminology II: A Focus on Human Disease

CE CA16 How to Make Lemon Pound Cake

CE CT42 Typography

CE CT43 Wireless Networking

CE CT44 Accounting with Excel 2016 Suite

CE CT45 Accounting with MS Excel 2019 Suite

CE CT46 Write Effective Web Content

CE CT47 Advanced A+ Certification Preparation: Hardware/OS II

CE CT48 Basic A+ Certification Preparation: Hardware I

CE CT49 Basic Computer Skills Suite

CE HW40 Veterinary Assistant Series

CE HW41 Veterinary Medical Terminology

CE HW42 Health and Wellness at Work

CE HW43 Work Yourself Happy

CE PD47 Six Sigma: Total Quality Fundamentals

CE PD48 Supervisor Suite

CE PD49 TEAS Prep 1

CE PD50 TEAS Prep 2

CE PD51 TEAS Prep Series

WFTR BE03 Sage 50 Premium Accounting Level 1

WFTR PD02 College Success Skills

WFTR PD04 Organizational Skills

WFTR TI28 Math Readiness

Next Meeting – Sept 23, 2020

Adjournment

BLUEJEANS Meeting Code – **232 194 969**