**NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL**  
Meeting to be held September 22, 2021 at 1:15pm  
Dawson Creek – Microsoft Teams  
Fort St John – Microsoft Teams  
Fort Nelson – Microsoft Teams  
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**AGENDA**  
Acknowledgement:  
It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

1. Adoption of Agenda F. Rashid
2. Adoption of Minutes June 23, 2021 F. Rashid



1. Action List Review F. Rashid



**Decision**

1. 2021/2022 Academic Schedule Amendment W. Stokes

*On June 3, 2021, the federal government announced that*[*Bill C-5*](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fparl.ca%2FDocumentViewer%2Fen%2F43-2%2Fbill%2FC-5%2Froyal-assent&data=04%7C01%7Cjdrew%40nlc.bc.ca%7Ca2eb3a419ae74e39a9bd08d956c1f659%7Cbc442f33a4474f708d33cd08cede5d6c%7C1%7C0%7C637636213327432262%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=HTBKaES9MR8ZZocos14pD4TKnzjod%2Bf1xbSkQoU1i3s%3D&reserved=0)*,*An Act to amend the Bills of Exchange Act, the Interpretation Act and the Canada Labour Code (National Day for Truth and Reconciliation)*, had received Royal Assent and that the National Day for Truth and Reconciliation will be observed by federal government employees and by federally regulated workplaces every year, starting on September 30, 2021.*

*The B.C. Government recognizes the importance of honouring a day for Truth and Reconciliation.  As such, government has advised all provincial public sector employers that they should recognize*[*the National Day for Truth and Reconciliation*](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnews.gov.bc.ca%2Freleases%2F2021FIN0048-001531&data=04%7C01%7Cjdrew%40nlc.bc.ca%7Ca2eb3a419ae74e39a9bd08d956c1f659%7Cbc442f33a4474f708d33cd08cede5d6c%7C1%7C0%7C637636213327442214%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=b9JTc8JLOm7PmAWdsiYFaG%2F5yTzn2%2FOgMRru4OCE4ac%3D&reserved=0) *on September 30th as a holiday for this year for all employees who are normally entitled to provincial and federal holidays.  It should be noted that recognizing September 30th this year is an interim measure while the Province begins to engage with Indigenous partners and the business and labour communities to determine the most appropriate way to commemorate this day going forward.  This direction will ensure consistency across B.C.’s public sector given that there are collective agreements with provisions respecting federally recognized holidays.*

Therefore, the academic schedule must be adjusted to identify September 30, 2021 as a Holiday and Closure.  Note that this reduces the number of instructional-Thursdays to 11.

Motion: THAT *the Education Council approves the amended 2021/2022 Academic Schedule to include September 30, 2021 as a Holiday and Closure.*

**Subcommittee Standing Reports**

1. Education Policy Subcommittee L. Verbisky
2. Curriculum Subcommittee R. Douglas
3. Admissions and Standards Subcommittee P. Rodriguez

**Information/Discussion**

1. Continuing Education T. Donnelly  
   \*all Course Outlines can be found on D2L

CE AC84 Travel Photography for the Digital Photographer

CE BE53 Project Management Fundamentals II

CE BE54 Six Sigma: Total Quality Applications

CE BE55 Personal Finance

CE BE56 Real Estate Investing

CE BE57 Start Your Own Online Business

CE BE58 Start Your Own Gift Basket Business

CE BE59 Starting a Consulting Practice

CE BE60 Professional Sales Skills

CE BE61 Start and Operate Your Own Home-Based Business

CE BE62 Start Your Own Arts and Crafts Business

CE BE63 Starting Your Own Business in Health and Healing

CE CT123 Advanced Microsoft Excel 2019/Office 365

CE CT124 Intermediate Microsoft Access 2019/Office 365

CE CT125 Intermediate SQL

CE CT126 Introduction to Microsoft Project 2010

CE CT127 Introduction to Microsoft Project 2013

CE CT128 Introduction to Microsoft Project 2019/Office 365

CE CT129 Introduction to Microsoft Publisher 2010

CE CT131 Introduction to Microsoft Access 2010

CE CT132 Introduction to Microsoft Access 2013

CE CT133 Introduction to Microsoft Access 2016

CE CT134 Introduction to Microsoft Access 2019/Office 365

CE CT135 Introduction to Microsoft PowerPoint 2010

CE CT136 Introduction to Microsoft PowerPoint 2013

CE CT137 Introduction to Microsoft Outlook 2010

CE CT138 Intermediate Microsoft Word 2010

CE CT139 Introduction to Database Development

CE CT140 Intermediate Microsoft Word 2016

CE CT141 Intermediate C# Programming

CE CT142 Introduction to C# Programming

CE CT143 Introduction to Programming

CE CT144 Introduction to JavaScript

CE CT145 Introduction to Internet Writing Markets

CE CT146 Adobe Illustrator CC

CE CT147 Advanced Microsoft Excel 2016

CE CT148 Advanced Python

CE CT169 Microsoft Word 2016 Series

CE GA05 Growing Plants for Fun and Profit

CE HW70 Explore a Career in Medical Transcription

CE HW71 Handling Medical Emergencies

CE HW72 Healing Environments for Body, Mind and Spirit

CE HW73 Medical Math

CE HW74 Pain Assessment and Management

CE HW75 Spirituality, Health, and Healing

CE HW76 Violence Prevention and Awareness

CE HW77 Wellness and the Environment

CE HW78 Women’s Health Issues

CE HW79 Perinatal Issues

CE HW80 Explore a Career in Medical Writing

CE HW81 Genealogy Basics

CE HW82 Helping Elderly Parents

CE HW83 Lose Weight and Keep It Off

CE HW84 Nutrition and Health Bundle

CE HW92 Healthy Relationships Suite

CE HW93 Mind-Body Therapies Bundle

CE MH02 Wow, What a Great Event!

CE PD97 Resume Writing Workshop

CE PD98 Presentation Skills Suite

WFTR TI57 BC Hydro Environmental Training Program

WFTR TI58 Backflow Assembly Tester Certification

WFTR TI59 Avian Nest Sweeps and Monitoring Methods

Next Meeting – October 27, 2021   
\*please note that meeting rooms will be booked in both Dawson Creek and FSJ for the October meeting if you wish to attend ‘in person’.

Adjournment