**NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL**  
Meeting to be held September 28, 2022 at 1:15pm  
Dawson Creek –Microsoft Teams  
Fort St John – Microsoft Teams  
Fort Nelson – Microsoft Teams  
Tumbler Ridge – Microsoft Teams  
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**AGENDA**  
Territorial Acknowledgement:  
Northern Lights College expresses gratitude for the First Nations people of the Cree, Dene, Dane-zaa, Kaska, Saulteau, Tse’khene, Tahltan and Tlinglit for sharing their territory with us.

1. Adoption of Agenda R. Douglas
2. Adoption of Minutes June 22, 2022 R. Douglas



1. Action List Review R. Douglas



**Decision**

1. Automotive Service Technician Foundation L. Manning



Motion:

THAT *the Education Council approves* *the revised Program Information and Completion Guide for Automotive Service Technician Foundation, effective September 2022.*

1. Welder-Fabricator Foundation L. Manning



Motion:

THAT *the Education Council approves the new Program Information and Completion Guide for Welder-Fabricator Foundation and the new course outline WELF 150, effective September 2022.*

1. Welder Foundation L. Manning



Motion:

THAT *the Education Council approves revised Program Information and Completion Guide for Welder Foundation, effective September 2022.*

1. Professional Cook 1 Institutional Entry L. Manning



Motions:

1. THAT*the Education Council approves the revised Professional Cook Level 1 Institutional Entry Program Guide and the new Course Outline PCOI 102, effective September 2023.*
2. THAT *the Education Council approves the discontinuation of the Course Outline PCOI 101, effective September 2023.*
3. Professional Cook 2 Institutional Entry L. Manning



Motion:

THAT *the Education Council approves the Professional Cook 2 Institutional Entry Program Guide, effective September 2023.*

1. Culinary Arts L. Manning



Motion:

THAT *the Education Council approves the revised Program Information and Completion Guide for Culinary Arts, effective September 2023.*

1. Electrician Foundation Trades Training L. Manning



Motion:

THAT *the Education Council approves the revised Program Information and Completion Guide for Electrician Foundation Trades Training, effective September 2022.*

1. Wind Turbine Maintenance Technician L. Manning



Motion:

THAT *the Education Council approves the revised Program Information and Completion Guide for Wind Turbine Maintenance Technician, effective September 2022.*

1. Piping Trades Foundation L. Manning



Motion:

THAT *the Education Council approves the revised Program Information and Completion Guide for Piping Trades Foundation and the course outline for PIPF 160, effective September 2023.*

1. DRAFT E-1.07 Evaluating Students Policy W. Stokes

 

Motion:

THAT *the Education Council approves the revised policy E-1.07 Evaluating Students, effective January 1, 2023.*

1. DRAFT E-1.02 Academic Monitoring Policy W. Stokes

 

Motion:

THAT *the Education Council approves the revised policy E-1.02 Academic Monitoring, effective immediately.*

**Subcommittee Standing Reports**

1. Education Policy Committee W. Stokes
2. Curriculum Committee R. Douglas
3. Admissions and Standards Subcommittee P. Rodriguez

**Information/Discussion**

1. NLC Strategic Plan T. Bondaroff
2. Education Council committees - *membership term* update R. Douglas
3. Continuing Education L. Forrest

\*Note: all Course Outlines can be found on D2L

CE BE104 Advertising and Outreach Specialist

CE BE106 Business Operations Specialist

CE BE118 Project Management Professional (PMP) Prep

CE BE119 Project Management Suite

CE BE120 Technical Writing Suite

CE CA18 Catering Professional

CE CT201 Introduction to Microsoft Publisher

CE CT202 Getting started with Google Workspace

CE HW126 BARK - Pet First Aid

CE PD128 Assessment Grading and Rubrics

CE PD129 Copyright for Instructors

CE PD130 D2L Basics Plus

CE PD131 Engaging Students

CE PD132 It is in the Syllabus

CE PD133 Land Acknowledgments

CE PD134 Lesson Planning Structures

CE PD135 NLC Education Policies

CE PD136 Objectives, Outcomes, and Learning Assessments

CE PD137 Introducing Peer Mentorship at NLC

CE PD138 Professional Development at NLC

CE PD139 The Role of the Library

CE PD140 Semester Survival Guide

CE PD141 Student Success Resources at NLC

CE PD142 Tech at your fingertips at NLC

CE PD143 Universal Design for Learning (JEDI/BIOPC)

CE PD144 What do I do when I have a student who…

CE PD145 Who is the NLC Student

CE TI12 Cultural Monitor PD - Wildlife Management, Identification & Habitat

WFTR BE06 Pathways to Employment Communication Strategies

WFTR HT29 ATCO Kitchen and Housekeeping Skills

Next Meeting – October 26, 2022

Adjournment