**NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL**  
Meeting to be held October 25, 2023 at 1:15pm  
Dawson Creek –Microsoft Teams or Regional Boardroom  
Chetwynd – Microsoft Teams  
Fort St John – Microsoft Teams  
Fort Nelson – Microsoft Teams  
Tumbler Ridge – Microsoft Teams  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA**  
Territorial Acknowledgement:  
Northern Lights College serves the communities of Northern British Columbia that are located on the territories of the Tsaa Che Ne Dene, Dene-Zaa, Saulteau, Tse’khene, Tlinget, Tahltan and Kaska Dena. We also acknowledge the Cree and the Metis for their guardianship of the land on which we live, work and play. We acknowledge our hosts and honour their gracious welcome to those seeking knowledge.

1. Adoption of Agenda R. Douglas

1. Adoption of Minutes: Sept 27, 2023 R. Douglas



1. Action List Review R. Douglas



**Decision**

1. Health Care Assistant N. Dahlen



Motion:

THAT *the Education Council approves the revised program information and completion guide for Health Care Assistant, the revised Course Outlines HCAT 110, HCAT 111, HCAT 112, HCAT 113, HCAT 123, HCAT 124, HCAT 125, HCAT 126, HCAT 127 and the new Course Outline HCAT 128, effective September 2024.*

1. FNST 100 N. Dahlen



Motion:

THAT *the Education Council approves the revised Course Outline for FNST 100, effective May 2024.*

**Subcommittee Standing Reports**

1. Educational Policies Committee A. Holloway
2. Curriculum Committee R. Douglas
3. Admissions and Standards Committee A. Holloway

**Information/Discussion**

1. Governance Committee T. Hyland-Russell



Key Points for Discussion:

June 2022 – Governance committee brought the bylaws for Approval to EdCo meeting.

-This included changing it from Ad hoc committee to permanent due to number of issues/tasks/requests received.

Outstanding issues/tasks/requests that were currently with the permanent Governance committee:  
 -Education Council student membership term (in regard to may and June, etc)

-Recruitment of students for committees-clarify process to follow.

-Education Council bylaws review – including: make term clear for members under Section 2.5

-Education Council committees – review membership vacancies – support process of ensuring new members found (proper steps)

-Review EdCo Election Rules – need to update (eg. Electronic voting is now used – need to update voting period)

Next Meeting – November 22, 2023 *(reminder that there is no December meeting)*

Adjournment