

Congratulations on the completion of your program! The next step in your journey is to attend convocation, the ceremony to celebrate your achievements with classmates, family, and friends. This registration form is used to reserve your convocation regalia, reserve guest seating, and select the ceremony location you will attend.

The DEADLINE to register for convocation is **March 28, 2024**. Please submit this form and your \$30+GST registration fee to [Campus Services](#). The registration fee pays for your regalia rental, mortarboard, tassel, and commemorative parchment cover. **Please note** you must apply to graduate prior to registering for Convocation. *Indicates required field.

Graduate Information (all fields are required)	
Last Name*	First Name*
Email Address*	NLC Student Number*
Have you submitted your Request to Graduate form? * (not applicable for Apprentices) Yes No If not, you must hand in your Request to Graduate form at the same time you submit this form unless you are an Apprentice. Download your Request to Graduate form at www.nlc.bc.ca/graduation/ .	
Convocation Information	
The Ceremony I Wish to Attend: * Dawson Creek Ceremony, Thursday, May 30, 2024, 2:00pm Fort St. John Ceremony, Thursday, June 6, 2024, 2:00pm Fort Nelson Ceremony, Wednesday, June 19, 2024 2:00pm	Do you require special assistance at the ceremony? If yes, please explain:
Guest Seating	
There is seating available for you to bring up to three guests. The ability to reserve more guest seating will become available if space allows. If you would like more than three guest seats, please email: convocation@nlc.bc.ca indicating the total number of seats you would like.	Please confirm the amount of guests seats needed: * Zero Guest Seats One Guest Seats Two Guest Seats Three Guest Seats
Gown Information for Rental	
Select your gown size, based on your height: * (If you will be wearing heels, please include that in your height calculation)	
4'6" – 4'8" (137-143 cm) Size 39 4'9" – 4'11" (144-150 cm) Size 42 5'0" – 5'2" (151-158 cm) Size 45 5'3" – 5'5" (159-166 cm) Size 48 5'6" – 5'8" (167-173 cm) Size 51 5'9" – 5'11" (174-181 cm) Size 54	6'0" – 6'2" (182-188 cm) Size 57 6'3" – 6'5" (189-195 cm) Size 60 6'6" – 6'8" (196-201 cm) Size 63 Taller than 6'8" (201 cm) Size Tall *Extra width (Full figure = Size 20+) Yes No
Valedictorian Nominations	
Interested in nominating or becoming a Valedictorian? Please visit: www.nlc.bc.ca/graduation/ for more information. Nomination period opens on March 18, 2024 and the completed form must be submitted no later than: 4:30pm, April 12, 2024.	
Freedom of Information and Protection of Privacy	
Information collected and maintained as part of our student records is collected under the authority of the Colleges and Institutes Act. Northern Lights College gathers and maintains information used for the purposes of admission, registration and other fundamental activities related to being a member of the Northern Lights College community and attending a public post-secondary institution in the Province of British Columbia. For further information please contact the Registrar's Office. Northern Lights College publishes the names and credentials of graduates and broadcasts, records, and photographs convocation ceremonies and activities. Individual student video clips will be taken as participants cross the stage at Convocation and group photos will also be taken. For further information please contact the Director, Student Services.	
Declaration	
I acknowledge that the information I have provided will be used to prepare for my participation in the Convocation ceremony. I understand that the convocation registration fee is non-refundable and non-transferable. I understand the consequences of the privacy statement and am aware that NLC considers falsified requests to be fraudulent.	
Signature*	Date*

By checking this box I agree to sharing my information for Alumni engagement

Office Use Only		
Campus Services	Payment: \$30 + GST Dawson Creek ceremony: FCNVD Fort St John ceremony: FCNVF Fort Nelson ceremony: FCNVN	Ensure form is complete (all required fields are filled out) Upload to BORIS (Doc Type = Convocation, Doc Name = ceremony location) Do not notify anyone (automatic reports are sent to Records and Convocation)
Student Records	Enter convocation info to SGRD Enter gown info to SGR2	