**PENALTIES**

**Penalties for Lesser Infractions**

The purpose of the penalties for a lesser infraction is to encourage a student to learn. The general principle is that the maximum effect of a given penalty would be equivalent to a 10% deduction of the final course grade. If the maximum penalty would exceed the 10% maximum, the matter must be forwarded to the Academic Integrity Standing Committee. Note that penalties are applied independently of the evaluation tool.

Sample penalties are below:

* Mandatory enrollment in, and successful completion of, NLC’s Academic Integrity course within ten calendar days of receiving notification of an Academic Integrity policy infraction.
* Failure to complete the course by the imposed deadline will result in an additional 10% deduction from the final grade in addition to any other assigned penalty.
* Note, a deduction is calculated uses subtraction (rather than multiplication). E.g., if a student achieved 65% in the course, they would have 55% after the 10% penalty is applied (65%-10%=55%).
* No grade deduction.
* An opportunity to correct and resubmit an assignment with or without a grade deduction. Generally, the overall impact of the deduction will be a maximum of 10% of the final grade.
* Consequences to the student for failing to provide an adequate resubmission must be determined, and could be as severe as a zero grade on the assignment regardless of its course weighting.
* An additional assignment that provides the student with an opportunity to demonstrate that they understand the principles and practices associated with Academic Integrity.
* A deduction of up to 100% on an individual evaluation tool with no opportunity to repeat the evaluation tool.
* This can be administered at the prerogative of the instructor and the Chair for assignment tools worth less than or equal to 10% of the final course grade.
* If the evaluation tool is worth more than 10% of the final grade, the situation will be referred to the Standing Committee.
* A lowered final grade in the course, to a maximum deduction of 10%.
* As per the Academic Integrity policy, should an evaluation tool be compromised and considered null and void, the grade earned on the rewrite will be used.
* Consequences for failing to rewrite the evaluation tool is that a grade of zero will stand.
* Timelines will be at the discretion of the Dean.
* A letter be placed on a student’s permanent record.
* Withholding or revoking a privilege.
* Any combination of the above.

**Penalties for Serious Infractions**

The purpose of penalties for serious infractions is to apply sanctions as a deterrent for future infractions. These penalties are adjudicated or recommended by the Academic Integrity Standing Committee. Note that penalties are applied independently of the evaluation tool.

Should a student successfully complete courses at another institution while required to withdraw, suspended or expelled from the College, transfer credit will not be accepted. Note that courses affected by suspension or expulsion but not directly related to the incident will be recorded as Required to Withdraw (RW).

Sample penalties are below.

* Any combination of the measures administered under the penalties for lesser infractions, but with no limitations for maximum penalty.
* A failing grade due to academic discipline (FD) with or without a requirement to withdraw or suspension.
* A temporary or permanent requirement to withdraw from a current program. Conditions may be stipulated for applying or reapplying to any program.
* A suspension from the College with stipulated conditions for return.
* Expulsion from the College for a minimum of three years.
* Revoking a credential.
* Cease and desist order.
* Criminal infractions will be dealt with accordingly.

**History**

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