



EDUCATION POLICY

FOREIGN STUDENTS – INTERNATIONAL EDUCATION REFERRALS

EFFECTIVE: January 1984
REVISED: January 2009
RELATED POLICIES: [Admissions – Entrance Requirements](#)

POLICY

Students from outside Canada who seek entry to a Northern Lights College program must:

- Be 17 years of age during the semester for which admission is sought
- When the applicant's first language is other than English, provide an official TOEFL or TOEIC score that meets the program requirements; or enter the NLC English as a Second Language Program for language level assessment
- Provide all educational transcripts (high school and post-secondary) from the home country
- Complete an "Application for Admission"
- Pay the "Application Fee"

PROCEDURES

- International students are required to pay international fees with the exception of scholarship students
- Priority of admissions is outlined in Guideline IV.B.16 and in consultation with the program Dean who may allocate a specific number of international seats

Referrals:

- All international enquiries and applications to study at Northern Lights College are to be forwarded to the International Education Department
- The International Education Department will consult with the Dean, Program Chair and Recruiters to determine appropriate terms of reference for accepting foreign students into specific programs
- The International Education Department will provide program information to international students
- The International Education Department will issue the "Letter of Acceptance" required to obtain a Study Permit to Canada from the Canadian Missions abroad
- The International Education Department will advise the Recruiting Department when students who have been issued "Conditional Letters of Acceptance" have met all program requirements as outlined in the appropriate terms of reference