

**Staff Membership in Professional  
Societies Policy**

<b>Policy Name</b> Staff Membership in Professional Societies	<b>Responsible Owner</b> VP Community Relations & Institutional Strategy	<b>Created</b> 1982 November
<b>Policy Number</b> H-2.05	<b>Approval Body</b> Administration	<b>Last Reviewed/Revised</b> 2024 January
<b>Category</b> Human Resources	<b>Replaces</b> N/A	<b>Next Review</b> 2029 January

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**PURPOSE**

The College recognizes that instructional staff may wish to maintain memberships in societies for their own professional standing.

**SCOPE**

Applicable to Northern Lights College Employees

**DEFINITIONS**

N/A

**POLICY STATEMENTS or PRINCIPLES**

The cost of membership fees for professional societies shall be the responsibility of the individual employee, or of the Faculty Professional Development Committee.

In cases where the College Administration deems that such membership is a mandatory job requirement, the cost of membership will be covered by the College.

The College may, where it deems warranted because of direct benefit to the College or its student population, purchase an institutional membership in an organization or association. This requires the approval of the President or Vice-President Finance & Corporate Services.

**SUPPORTING FORMS, DOCUMENTS, WEBSITES, RELATED POLICIES**

N/A

**RELATED ACTS AND REGULATIONS**

N/A

**RELATED COLLECTIVE AGREEMENTS**

BCGEU Faculty Agreement