



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL**

Meeting of April 24, 2013
Dawson Creek Regional Board Room
Fort St John Room 2-115

Participants:	Jim Bowman Junko LeClair Patricia McClelland Janine Napoleon Faisal Rashid Alison Starr Rene Tremblay	Katherine Finke Loren Lovegreen Kris McLeod Peter Nunoda Steve Roe Flo Stelmack Sarah Wilson Judy Seidl (Recording)
Absent:	Terry Beaton Darien Pickett-Eales David Szucsko	Bev Litster Laurie Rancourt
Guest(s):	David Batterham Turid Giovannini	Brent Deinstadt Inge-Jean Mattson

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

**1. Election of Chair of Education Council
Election of Vice-Chair of Education Council**

B. Deinstadt called for nominations for the position of Chair of Education Council three times. P. McClelland nominated J. Bowman. F. Rashid nominated P. McClelland. No other nominations. J. Bowman agreed to let his name stand. P. McClelland declined. J. Bowman in by acclamation.

B. Deinstadt called for nominations for the position of Vice-Chair of Education Council three times. J. Bowman nominated J. LeClair. J. LeClair agreed to let her name stand. No other nominations. J. LeClair in by acclamation.

Both Chair and Vice-Chair positions are for a one-year term. Elections will be held again in April 2014. Congratulations to both J. Bowman and J. LeClair!

2. Adoption of Agenda

S. Roe requested to be placed first on the Agenda, D. Batterham agreed. Item 5 will be placed after Item 6 and 7.

Agenda was adopted as amended.

3. Adoption of Minutes, March 27, 2013

13.04.01 M/S – BOWMAN/FINKE

THAT the minutes of March 27, 2013, be adopted as circulated.

CARRIED

4. Action List Review

Student Rights and Responsibilities – P. Nunoda requested the new policy be put on the agenda for May 2013.

Residency Requirement – moved to next month's meeting.

Absenteeism Language – J. Bowman and R. Tremblay have come to an agreement on this topic but are still looking at the wording of the document they wish to bring to the May 2013 meeting.

Policy Subcommittee – P. Nunoda noted with the change in Education Council membership he will now send out an email inviting people to join in the process.

CAAT Requirements – R. Tremblay reported he has had some discussion with Admissions Officers, M. Reitsma and J. LeClair. One thing is clear, that any changes to our present requirements will affect a number of students wanting to enter into the trades programs. He conveyed the need to move slowly and to proceed with caution. P. McClelland advised the next Academic Governance meeting had this topic on the agenda and she would forward this information on to R. Tremblay, J. LeClair and M. Reitsma after that meeting.

Decision Item(s)

5. University Arts and Science

Revised Course:

BIOL 204 Introduction to Ecology

I. Mattson advised the BIOL 204 Introduction to Ecology course outline had not been updated since it was last taught in 2006. Revisions include reorganization and rewording of learning outcomes, expansion of course content and weighting. Course readings had also been updated to include a Canadian slant. S. Roe added the intent is to rearticulate the course to update the transfer capability.

13.04.02 M/S – ROE/NUNODA

THAT the Education council approves of the revised course outline; BIOL 204 Introduction to Ecology for the University Arts and Science program as presented.

CARRIED

6. Flexible Pre-Major Information

S. Roe explained Flexible Pre-Majors are provincial agreements among post-secondary institutions that offer University Arts and Sciences programs. The purpose of these agreements is to identify a core set of lower-division courses that should be taken by students who are preparing to major in particular disciplines. Flexible Pre-Majors are not an actual credential and therefore do not require a Program Information and Completion Guide to be submitted. Presenting the concept of a Flexible Pre-Major on the Northern Lights College website will help students to become informed about this option and give them the opportunity to embed Flexible Pre-Major courses in an Associate of Arts Degree. Currently Northern Lights College is a signatory to the existing provincial agreements for Anthropology, English and Sociology however this information is not publicized on the College website.

J. Bowman referred to the cover letter and inquired as to why the two instructors consulted, G. Lainsbury and H. Harper were not in favour of the concept. S. Roe indicated he was sure this was just a typographical error and should have indicated 'Yes' on the cover letter. J. Bowman asked that this be verified. S. Roe requested the item be approved subject to this verification.

Some concern was expressed surrounding the fact that without an actual block transfer agreement in place with other institutions there is no guarantee that students who participate in a Flexible Pre-Major will gain entrance into the institution of their choice. P. Nunoda wanted to get the grey area surrounding transferability of our programs on everyone's 'radar' and noted joint programs whereby students are registered at both the College and receiving institution would be a much bigger draw to students and these types of partnerships would offer a much greater guarantee. S. Roe concluded we can build positive gateways within these Flexible Pre-Majors.

13.04.03 M/S – BOWMAN/RASHID

THAT the Education Council approves of the concept of Flexible Pre-Majors for the University Arts and Science program as presented subject to verification that the two English Instructors consulted are both in favour of the Flexible Pre-Major concept.

CARRIED

R. Tremblay, I. Mattson and S. Roe left the meeting.

7. Career and College Preparation

New Courses:

- a) MATH 011 Fundamental Math Level 1**
- b) MATH 012 Fundamental Math Level 2**
- c) MATH 013 Fundamental Math Level 3**

Revised Courses:

- d) MATH 024 Fundamental Math Level 4**
- e) MATH 025 Fundamental Math Level 5**
- f) MATH 026 Fundamental Math Level 6**

D. Batterham explained that changes to the BC Articulation guidelines have necessitated changes to our Career and College Preparation Fundamental Math courses in order to keep them on the Provincial transfer grid. He noted some advantages in that the hours per each of the six courses are now uniform at 60 hours each. J. Bowman questioned some of the wording surrounding Math anxiety and the strategies to manage it and noted it was clearly stated in two of the outlines but not the others which might be confusing to students. D. Batterham acknowledged and clarified that the language used in the course outlines is straight from the articulation handbook and there is no flexibility in rewording it. Discussion followed as to how Math fundamentals and literacy are related.

13.04.04 M/S – McLEOD/LECLAIR

THAT the Education Council approves of the new courses; Math 011 Fundamental Math Level 1, MATH 012 Fundamental Math Level 2, MATH 013 Fundamental Math Level 3 as well as the revised courses; MATH 024 Fundamental Math Level 4, MATH 025 Fundamental Math Level 5 and MATH 026 Fundamental Math Level 6 for the College and Career Preparation program as presented.

CARRIED

**8. Education Policy
Honorary Associate of Arts Degree**

Proposed changes to the Honorary Associate of Arts Degree Education Policy were discussed at last month's meeting. The Policy now opens up the award to a broader field of people. Processes have been defined and reassigned. The actual nomination form has been changed to include more information regarding the nominee. A committee made up of Education Council members, spearheaded by the Registrar, will be responsible for perusing the nomination forms and making their recommendation to Education Council as to a likely candidate and suggested wording on the parchment.

13.04.05 M/S – MCCLELLAND/NUNODA

THAT the Education Council approves of the revised Education Policy, Honorary Associate of Arts Degree as presented.

CARRIED

Information/Discussion

9. Education Calendar 2013-2014

L. Lovegreen presented the 2013-2014 Education Calendar. Some questions resulted in a number of corrections. J. LeClair noted add/drop dates were not included for Dual Credit students and asked that they be added as this would allow school districts to be able to agree to these dates. P. Nunoda advised the Calendar is essentially a 'contract' and dates need to be specific and accurate. L. Lovegreen noted the draft of the Education Calendar had gone out to the Deans in September.

P. Nunoda thanked P. McClelland for her contribution to Education Council for the past two years. P. McClelland thanked him and pointed out as per our Education Council Bylaws; she would still be serving as Chair until August 31 when J. Bowman would take over.

Adjournment – 2:42 p.m.

Next Meeting – May 22, 2013

These notes are not officially approved
until initialed by the Chairperson. They
could be subject to amendment.