



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL**

Meeting of February 27, 2013
Dawson Creek Regional Board Room
Fort St John Room 2-115

Participants:	David Batterham Katherine Finke Patricia McClelland Megan Reitsma David Szucsko	Jim Bowman Loren Lovegreen Janine Napoleon Flo Stelmack Sarah Wilson Judy Seidl (Recording)
Absent:	Peter Nunoda Laurie Rancourt Rene Tremblay	Darien Pickett-Eales Steve Roe
Guest(s):		

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

1. Adoption of Agenda

Added Item #5 – Education Council membership at the request of J. Bowman.

Agenda was adopted as amended.

2. Adoption of Minutes, January 23, 2013

13.02.01 M/S – REITSMA/FINKE

THAT the minutes of January 23, 2013, be adopted as circulated.

CARRIED

3. Action List

P. McClelland referred members to the document included in the meeting package which she compiled from information collected from 11 other Colleges in British Columbia and Grande Prairie Regional College in Alberta. She noted the common thread throughout other institutions seems to be a Residency Requirement of 25%. At present there is no policy at Northern Lights College stipulating any kind of Residency Requirement guidelines. L. Lovegreen would like to see a policy in place which would recommend a general 25% Residency Requirement while still giving the Trades Department the flexibility it needs for their various programs.

P. McClelland volunteered to draft up an initial policy and post it to the D2L site for input and bring it back to the next meeting in March 2013.

Action: P. McClelland to draft up a Residency Requirement policy and bring it to the March meeting.

P. Nunoda was not present for this meeting and no invitation from him to join the Policy Subcommittee was received by anyone in attendance. P. McClelland will discuss the reinitiating of the Policy Subcommittee with him and formalize a process.

Information/Discussion

4. Education Council Website

P. McClelland inquired as to whether anyone had been able to look at the new Education Council WebPages and if there were any suggestions. D. Szucsko commented the site is not specific enough and should explain what Education Council does for the College. J. Bowman also felt the value of Education Council needs to be stressed when new employees are hired. S. Wilson added, from a student's perspective, it can be intimidating to join because expectations are not clearly stated. Some suggestions were to add a frequently asked questions section and a section to describe the different roles and what people can bring to Education Council.

An in depth discussion followed as to how other institutions in the province may be handling this same issue and what could be done to revitalize our Education Council at Northern Lights. All agreed there needs to be more education regarding the role of Education Council. D. Batterham noted that most of the vacancies are faculty positions and pondered why this is so. He suggested perhaps we need to consider when we hold our meetings as at present, they are during the day when many are teaching. P. McClelland agreed that finding ways to support faculty to attend meetings is worth pursuing with the Deans and Chairs. Depending on the response to the upcoming member election, she proposed we conduct a survey to see why we can't get membership in these areas.

5. Education Council membership

P. McClelland asked L. Lovegreen as to when the nomination process for new members to Education Council would begin and L. Lovegreen replied the invitation would go out in March. P. McClelland explained the Chair and Vice-Chair elections would take place at the April meeting and would be selected from the roster of those newly elected members and reminded everyone that the Chair position wouldn't officially start until August as was determined in the changes to the bylaws (Section 2.5) made at the May 2012 Education Council meeting.

P. McClelland asked J. Bowman if there was anything else he would like to discuss regarding membership that hadn't already been addressed in Item 4. He responded his main concern for adding the item to the agenda had been as a result of noticing there was only one representative from the Academic department on Council and hopefully this would be resolved through the election process next month.

Adjournment – 2:15 p.m.

Next Meeting – March 27, 2013

These notes are not officially approved
until initialed by the Chairperson. They
could be subject to amendment.