

Participants:

Rob-Roy Douglas (Faculty At Large) *Chair
Brandon Mackinnon (Faculty At Large) *Vice-Chair
Morteza Ghadirian (Faculty At Large)
Darren Giersch (Staff)
Kathy Handley (Administration)
Tara Hyland-Russell (Administration)
Ramanpreet Kaur (Student)
Rosemarie Lee (Student)
Josephine Mata (Student)
Bruce McKay (Faculty At Large)
Lisa Morin (Staff)
Faisal Rashid (Faculty At Large)
Warren Stokes (Administration)
Audra Holloway (Recording)

Absent:	Mark Andaya Todd Bondaroff	Lynette Forrest Mike Gilbert	Howard Moody
Guest(s):	Kathleen Lewis Marissa Thola	Leo Manning	Lindsay Tiemer

Territorial Acknowledgement:

Northern Lights College expresses gratitude for the First Nations people of the Cree, Dene, Dane-zaa, Kaska, Saulteau, Tse'khene, Tahltan and Tlinglit for sharing their territory with us.

1. Adoption of Agenda

Agenda was adopted as circulated.

2. Adoption of Minutes, February 22, 2023.

23.03.01 M/S –HANDLEY/RASHID

Motion: *THAT the minutes of February 22, 2023 be adopted as circulated.*

CARRIED

3. Action List

R. Douglas noted that the Educational Policies committee currently had a few policies/projects that had been assigned/started years prior. W. Stokes replied that the committee had recently discussed the issue and would be working with the new VPA during the upcoming month to engage content experts to write the preliminary

Draft for the Educational policies. This would allow the committee to then review/give feedback on the completed policy instead of spending months writing the policy.

Education Council Process Flowchart – nothing to report at this time.

Decision Item(s)

4. Revised ESTR 037 & ESTR 047

K. Lewis presented the revised ESTR submission documents. She explained that the submission had come back to Education Council with additional revisions. She added that the documents had needed updating to remove reference to other programs (Registrar's recommendation) and that the language and title were adjusted.

W. Stokes asked about the listing of English 9 and Math 9 in the prerequisite area.

K. Lewis replied that although they do not normally appear on a transcript, she felt it should remain for the few high school students that may have it.

23.03.02 M/S –MCKAY/GHADIRIAN

Motion: *THAT the Education Council approves the revised Course Outlines ESTR 037 and ESTR 047, effective September 2023 as presented.*

CARRIED

5. New Professional Cook 1 Indigenous Content Direct Entry

L. Manning presented the newly implemented provincial standard from Skilled Trades BC (formerly ITA). The Professional Cook 1 Indigenous Content (PC1IC) program was developed by Skilled Trades BC to introduce Indigenous culture through food gathering and preparation, and to bring back traditional knowledge. He added that the Skilled Trades BC program guide could be adapted to specific regions and communities. He further explained that the document had Indigenous content marked in red with 'TKK', which stood for Traditional Knowledge Keepers and Elders that would be brought in to share in storytelling and regional culture from that region.

B. Mackinnon asked about the reference to NAIT under Affiliations/Partnerships. L. Manning answered that it was a copy and paste error as the program had no such affiliation. (Reference to NAIT removed)

W. Stokes noticed that the document still referenced ITA and not 'Skilled Trades BC'. L. Manning replied that all references to the ITA should be updated. (All ITA references updated to 'Skilled Trades BC')

B. Mackinnon noted that the link listed under Learning Outcomes on the Course Outline document was not working. (Link fixed)

23.03.03 M/S –MCKAY/RASHID

Motion: *THAT the Education Council approves the new Program Information and Completion Guide for the Professional Cook 1 Indigenous Content Direct Entry and the new Course Outline PCOD 110, effective February 2023, as amended.*

CARRIED

6. Revised Plumber Apprenticeship Level 2

L. Manning explained that the submission was to provide a harmonized content update for level 2 of the Plumber Apprenticeship training and to extend the course and program by 60 hours of training.

W. Stokes asked about the word 'harmonized' appearing in the PLAT 202 Course Outline. He suggested adding it to the Course Description. L. Manning agreed that it should be added to the first sentence. (Course Description wording updated to add 'harmonized')

R. Douglas noted that the documents still referenced ITA and not 'Skilled Trades BC'. L. Manning replied that all references to the ITA should be updated. (All ITA references updated to 'Skilled Trades BC')

23.03.04 M/S –MCKAY/HYLAND-RUSSELL

Motion: THAT the Education Council approves the revised Program Information and Completion Guide for Plumber Apprenticeship program and the new Course Outline PLAT 202, effective March 2023, as amended.

CARRIED

Subcommittee Standing Reports

7. Education Policy Committee

W. Stokes reviewed the action list of Educational policies:

E1.07 Evaluating Students –has gone out to the VPA/Stakeholders – group is awaiting feedback.

E1.08 Academic Integrity – this will be part of a larger discussion for NLC - awaiting input from legal consultant.

E1.14 Withdrawal – final draft was sent to stakeholders – group is awaiting feedback from VPA.

E-1.09 Honor List – requesting content expert through VPA.

Student Appeals/Academic Appeal/Non-Academic Appeal policies – requesting content expert through VPA.

Student Field Trips/Student Practicum policies – requesting content expert through VPA.

8. Curriculum Committee

R. Douglas reported that the committee reviewed the meeting documents.

9. Admissions and Standards Committee

A. Holloway explained that the February meeting had been cancelled and that the group meets next on March 23rd 2023.

Information/Discussion

10. Continuing Education

At the request of the department, A. Holloway presented the new Continuing Education Course Outlines, as the department was busy with a workshop.

CE AC14 Bracelet Making Workshop (*revised)

CE AC88 Learn to Crochet

CE AC89 Amigurumi Crochet

CE PD149 Fundamentals of Board Governance

Notes:

A. Holloway noted that the two submissions from the February 22, 2023, meeting have been postponed until the April 26, 2023, meeting.

R. Douglas thanked Lynette Forrest, Howard Moody and Darren Giersch with a motion:
23.03.05 M/S –MCKAY/RASHID

Motion: THAT the Education Council thanks Lynette Forrest, Howard Moody and Darren Giersch for their contributions through their term(s) on Education Council.

CARRIED

Adjournment – 1:55 p.m.

Next Meeting – April 26, 2023*

*Reminder: Chair and Vice-Chair elections are held at the April Education Council meeting.

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.