

Participants:

Faisal Rashid (Faculty – Academic)*Chair
Megan Bedell (Faculty – Non-Instructional)*Vice-Chair
Andy Amboe (Faculty – Vocational)
Arindam Bari (Student)
Tracy Donnelly (Administration)
Tanya Jones (Support Staff)
Loren Lovegreen (Administration)
Kaleigh Kuenzl (Support Staff)
Cindy Page (Faculty – Academic)
Steve Roe (Administration)
Lana Sprinkle (Faculty – Vocational)
Warren Stokes (Administration)
Mike Gilbert (Board Representative)
Audra Holloway (Recording)

Absent:	Josie Jiang	Bryn Kulmatycki	Balwinder Dhillon
	Holly Keutzer	Alison Starr	Addie Dawe
	Istvan Geczy	Hargun Singh	Carlos Yu

Guest(s):	Anndra Graff	Leo Manning
-----------	--------------	-------------

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Adoption of Agenda

Agenda Item #11 moved to Agenda #4.
Agenda was adopted as amended.

2. Adoption of Minutes, February 27, 2019

19.03.01 M/S –ROE/LOREN

Motion: *THAT the minutes of February 27, 2019 be adopted as circulated.*

CARRIED

3. Action List

Education Council Process Flowchart – Nothing new to report.

New Course Outline Form – Nothing new to report

4. 2019-20 NLC Budget Presentation

A. Graff presented the 2019-20 NLC Budget to the Education Council members.

A. Graff left meeting.

M. Gilbert joined the meeting.

Decision Item(s)

5. Revised Electrician Apprenticeship

L. Manning reported that ELAT 290 was removed from the submission.

L. Manning explained that updates were made to the Level 3 Course Outline to reflect harmonization based curriculum alignment.

W. Stokes noticed a typographical error in the Calendar Description for ELAT 302. It should read “Level 3”. Calendar Description updated to “Level 3”.

19.03.02 M/S –AMBOE/PAGE

Motion: *THAT the Education Council approves the revised Program Information and Completion Guide for Electrician Apprenticeship training and the Course Outline ELAT 302 as amended.*

CARRIED

6. Revised Hairstylist Foundation

L. Manning explained the updates to the submitted documents:

- 1) To adjust practicum (HAIR 150) hours (from 60 to 120 hours) and class/lecture course (HAIR 100) hours (from 990 to 943 hours) to more accurately reflect ITA standard.
- 2) Addition of ESTR 037 to the admission requirements listed in the Program Guide

19.03.03 M/S –BEDELL/LOVEGREEN

Motion: *THAT the Education Council approves the revised Program Information and Completion Guide for the Hairstylist Certificate program and the revised Course Outlines HAIR 100 and HAIR 150 as presented.*

CARRIED

L. Manning left the meeting

7 Revised Practical Nursing

L. Sprinkle explained the submission:

At the direction of the British Columbia College of Nursing Professionals (BCCNP), all BC post-secondary institutions that offer Practical Nursing Programs must revise course outlines in order to comply with the updated *Practical Nursing Program Provincial Curriculum Guide, 2nd Edition, 2017*.

The *Curriculum Guide* revisions required by BCCNP focus on detailed course content and learning outcomes, and reflect an expanding scope of practice for Licensed Practical Nurses. Program hours remain the same.

Internally, the NLC program team has taken this opportunity to acknowledge post-admission requirements (listed in the current Program Completion Guide) as non-course prerequisites for all of the consolidated practice experience courses and for the final preceptorship.

19.03.04 M/S –ROE/KUENZL

Motion: *THAT Education Council approves the revised Course Outlines PNUR 110, PNUR 111, PNUR 112, PNUR 113, PNUR 114, PNUR 115, PNUR 116, PNUR 120, PNUR 121, PNUR 122, PNUR 123, PNUR 124, PNUR 125, PNUR 126, PNUR 230, PNUR 231, PNUR 232, PNUR 233, PNUR 235, PNUR 236, PNUR 240, PNUR 241, PNUR 242, PNUR 243, PNUR 245, PNUR 246, PNUR 247, PNUR 248, effective September 2019 as submitted.*

CARRIED

8. Amendments to Policy E-1.07 - Evaluating Students

L. Sprinkle explained that following the February Education Council meeting the subcommittee discussed the policy and the fact that the underlying issue still remained. The Education Policy subcommittee members are suggesting the following amendments:

1) Addition of Sentence: “The College reserves the right to request identification for this purpose.” (Page 1)

2) Addition of Point: • Situations and activities which require verification of student identity (Page 1)

2) Removal of Sentence: “Faculty have the right to require identification from a student.” (Page 2)

L. Sprinkle asked the members if they had more thoughts or suggestions on the issue that was discussed at the last meeting.

19.03.05 M/S –AMBOE/PAGE

Motion: *THAT the Education Council approves the revised Policy E-1.07 Evaluating Students, effective September 1st 2019 as presented.*

CARRIED

Subcommittee Standing Reports

9. Education Policy Subcommittee

L. Sprinkle explained that the group continues to work through the action list. She added that the Academic Integrity policy is nearing the draft stage.

10. Curriculum Subcommittee

A. Holloway reported that the group met on March 7th and meet again on April 4th to review submission documents.

11. Admissions and Standards Subcommittee

M. Bedell explained that the group met on Monday March 25th. The group is currently working on an NLC Admissions Procedures draft that documents the current practice at NLC.

Information/Discussion

12. NLC Educational Excellence Awards – creation of Adhoc committee

F. Rashid explained that this discussion item would be moved to the April meeting with the new Education Council members.

13. Academic Quality Assurance – creation of Subcommittee

F. Rashid explained that this discussion item would be moved to the April meeting with the new Education Council members.

14. Continuing Education

T. Donnelly explained the new/revised upcoming courses:

- CE AC12 Special Effects Makeup: Burns and Scars
- CE BE05 Taking the Mystery Out of Money
- CE CA06 Cake Decorating Class
- CE CT02 Creating Mobile Apps with HTML5 (Self-Paced Tutorial)
- CE CT03 HTML and CSS Series
- CE GA03 Start a Vegetable Garden
- CE LA02 Global Learning Lab- Conversational German Level 2
- CE RR01 Save with Solar: Solar Power Info Session
- CE TI01 Pre-Carpentry Workplace Readiness and Essential Skill Development
- CE TI02 Pre-Carpentry Skills Development Lab
- CE TI03 BC Hydro Partners Job Shadow Seminar
- WFTR OS01 National Construction Safety Awareness Training
- WFTR OS02 Communication, Negotiation, Conflict Resolution - Buildforce Canada
- WFTR OS03 Confined Spaces Safety Awareness - Buildforce Canada
- WFTR OS04 Foodsafe Level I
- WFTR OS05 YET Program Red Cross Emergency First Aid Dawson Creek
- WFTR TI06A Pesticide Applicator Training: Forestry Management
- WFTR TI06B Pesticide Applicator Training: Industrial Vegetation and Noxious Weeds
- WFTR TI09 Workplace Hazardous Materials Information System (WHMIS)
- WFTR TI10 Construction Industry Ethics - Buildforce Canada
- WFTR TI11 First Level Supervisor Training Program - Buildforce Canada
- WFTR TI12 Introduction to Construction Estimating - Buildforce Canada
- WFTR TI13 Pipeline Construction Safety Training (PCST)
- WFTR TI14 Construction Law - Buildforce Canada
- WFTR TI15 Construction Project Management - Buildforce Canada
- WFTR TI16 Introduction to BIM (Building Information Modeling) - Buildforce Canada

15. EdCo chair and vice-chair Elections

W. Stokes explained that he would be calling an Election for the Education Chair and Vice-Chair positions at the April 24th meeting.

Notes:

Faisal thanked the members that are leaving Education Council for their time and commitment over their term(s).

Istvan Geczy

Holly Keutzer

Tanya Jones

Kaleigh Kuenzl

Josie Jiang

Adjournment – 155 p.m.

Next Meeting – April 24, 2019

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.