



Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

PRESENT:

J. Kurjata, Board Chair
A. Ackerman, Board Member (TC, Agenda Item 8.1)
J. Drew, AVP People and Organizational Culture
D. Fajemisin, Board Member
T. Holte, Board Member
L. Lovegreen, Acting President, VP Academic & Research

K. MacDonald, Support Board Member (TC, Agenda Items 1 – 12)
S. Miller, Vice-Chair
B. Powell, Board Member
F. Rashid, Faculty Board Member & Ed. Council Chair
H. Larden, EA to the President and Board (Recorder)

ABSENT:

B. Kulmatycki, President & CEO
S. Mankad, Student Board Member

S. McLeod, Board Member
H. Singh, Student Board Member

GUEST(S):

Kim McPhedran, Executive Director of the NLC Foundation (Agenda Items 1 – 7.1)

1. Call to Order – 8:59 am

2. Presentation: NLC Foundation Update – Kim McPhedran, Executive Director of the NLC Foundation

K. McPhedran provided an overview of Foundation activities. Over \$300,000 is distributed annually in awards and program supports. In the student-awards ceremonies this spring, over \$100,000 was dispersed. An outline of the fundraising cycle was presented, including an overview on how relationships with donors/potential donors are cultivated.

3. Approval of Agenda

2018/018 Rashid/Fajemisin

THAT the Northern Lights College Board approves the agenda with the prerogative of the Chair to adjust the agenda as needed.

CARRIED

4. Consent Agenda

4.1 Minutes from March 21, 2018, Open Session Meeting

4.2 EL-2 Treatment of Staff Monitoring Report

4.3 EL-9 Access to Education Monitoring Report

2018/019 Powell/Holte

THAT the Northern Lights College Board approves the following items on the consent agenda

- *Minutes from the March 21, 2018 open session meeting;*
- *The Monitoring Report for EL-2 Treatment of Students as demonstrating compliance with a reasonable interpretation of the policy; and*
- *The Monitoring Report for EL-9 Access to Education as demonstrating compliance with a reasonable interpretation of the policy.*

CARRIED

5. Appointment of a Board Evaluator

S. Miller was appointed as the evaluator for today's meeting.

6. Board Education and Communication

6.1 EL-7, President's Report to the Board – Lovegreen

Acting President L. Lovegreen provided an update on strategic activities and initiatives. An overview of the Senior Executive team structure was provided along with an update on priorities and areas of responsibility. Skills Canada Provincial competition is taking place today in Abbotsford. President Kulmatycki's activities in India were discussed and the Board was updated on a Chinese delegation visit to the College next week. Additional seats are being offered in the 2018 intake of AHCOTE. An update on the trades training centre construction was provided.

The staff engagement survey had a 75% completion rate, which is higher than sector averages. TalentMap will be presenting findings to Senior Executive next week. An update will be provided to the Board at a future meeting.

6.2 Education Council Chair Report – Rashid

F. Rashid provided an update on Education Council activities. A copy of the report is available on D2L.

6.3 Governance Committee Report – None

Committee members will meet briefly following today's meeting to determine meeting dates for the remainder of the year. Scheduling four (4) meetings per year is desired.

7. Decision Items

7.1 Draft 2017 – 2018 Financial Statements – Graff

2018/020 Fajemisin/Rashid

THAT the Northern Lights College Board accepts the 2017-2018 Northern Lights College prepared Draft Financial Statements including the related notes. CARRIED

K. McPhedran exited the meeting and A. Ackerman joined the meeting (9:56 am).

8. Planned Linkage with Owners

8.1 GP-3 & 4, Ownership Linkage Committee Report

A. Ackerman provided an update on committee activities. A June Board-to-Board meeting with the Mayor and Council of Chetwynd will be explored along with a Chetwynd Community Consultation. Planning a meeting with the Fort St. John Youth Advisory committee in September is desired.

A. Ackerman exited the meeting (10:06 am).

T. Bondaroff met with Mayor Nichols and representatives from the District of Chetwynd earlier this month. An industry engagement meeting will be held on May 23rd in Chetwynd where training needs will be explored. This operational meeting will be held in addition to the Board-to-Board meeting and Community Consultation that are planned.

9. Decision Items (continued)

9.2 Borrowing Resolution – Graff

2018/021 Rashid/Powell

THAT the Northern Lights College Board of Governors approves the Board Chair to sign the Borrowing Resolution document as presented at the meeting. CARRIED

9.3 Capital Budget – Graff

W. Stokes joined the meeting (10:16 am).

2018/022 Holte/Miller

THAT the Northern Lights College Board accepts and approves the 2019 – 2023 Capital Plan as presented. CARRIED



10. Board Activities

10.1 GP-11, Review Board Calendar

The Board calendar was reviewed (copy available on D2L).

10.2 Quarterly Board Expense Report – Miller

S. Miller provided an update on the Board's expenses for the fourth quarter of 2017-2018. The Board operated within the overall budget for the 2017-2018 fiscal year and all expenses were found to be appropriate and reasonable.

10.3 Quarterly Review of President's Expenses Report – Miller

S. Miller reported on her review of the President's expenses (Visa charges, reimbursements for travel, etc.) where she found that all expenses were reasonable and included appropriate information and/or backup.

10.4 Notice of Board Elections – Stokes

A copy of the notice of election from Warren Stokes, Registrar, is posted on D2L. Elections for the Board Chair and Vice Chair are scheduled to take place at the May 16, 2018 Board meeting. Eligibility requirements and election procedures were reviewed. W. Stokes will explore impact of term expirations on eligibility to run, feasibility of moving the election date, and possible impact of non-renewal of a Chair-Elect and/or Vice-Chair Elect appointment.

W. Stokes exited the meeting (10:32 am).

11. Information Items

A letter regarding NLC's student loan repayment rate is available on D2L.

12. In-Camera Session

2018/023 Fajemisin/Miller

TO move the meeting in-camera.

13. Board Self-Evaluation Report of Meeting

S. Miller reported on her observations from today's meeting. An inclusive meeting was held that included informational components and respectful discussion that encouraged diversity in viewpoints and active participation by all Board members.

14. Roundtable Information

B. Powell and S. Miller updated the Board on the open house held for the completion of the home built by the Enhanced Carpentry Foundation program, including the benefits students reported of attending the College as dual-credit learners.

15. Adjournment – 11:10 am

2018/027 Rashid

TO adjourn the meeting. CARRIED