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PRESENT:

T. Holte, Board Chair	B. Kulmatycki, President & CEO
L. Archibald, Board Member	L. Lovegreen, VP Academic & Research (Agenda Items 1 – 14)
A. Ackerman, Board Vice-Chair (BlueJeans)	S. Mankad, Student Board Member (BlueJeans)
T. Bondaroff, AVP Student Services & Comm. Relations (Agenda Items 1 – 14)	K. Mason-Bennett, Board Member
J. Drew, AVP People & Institutional Strategy (Agenda Items 1 – 14)	S. McLeod, Board Member (BlueJeans; Agenda Items 1 – 8.1)
D. Fajemisin, Board Member	B. Powell, Board Member
J. Fox-McGuire, Board Member	F. Rashid, Faculty Board Member & Ed. Council Chair
M. Gilbert, Board Member	H. Singh, Student Board Member (BlueJeans)
A. Graff, Vice President Finance & Corp. Services (Agenda Items 1 – 14)	H. Larden, EA to President & Board (Agenda Items 1 – 14; Recorder)

Absent:

K. MacDonald, Support Board Member

GUEST(S):

E. Abiodun, Intermediate Info. Technician (Agenda Items 1 – 6; IT Support)	M. Pickartz, Dir. of Marketing & Comm. (Agenda Items 1 – 13)
L. Manning, Associate Dean of Aircraft Maint. Engineering (Agenda Items 1 - 6)	W. Stokes, Registrar (Agenda Items 1 – 13)

1. Call to Order – 9:01 am

W. Stokes, Registrar, called the meeting to order and attendees introduced themselves.

2. New Board Member Oaths of Office

L. Archibald, J. Fox-McGuire, M. Gilbert, and K. Mason-Bennett were welcomed to the Board of Governors and read their Oaths of Office.

3. Board Chair and Vice Chair Elections

W. Stokes conducted the Board elections as outlined in the *College and Institute Act*. After advising the Board of eligibility for Chair and Vice-Chair, voting eligibility was explained. The Chair's and Vice-Chair's terms will commence immediately following the election and will end on July 31, 2019.

W. Stokes opened the nominations for Board Chair, calling for nominations three (3) times. B. Powell and T. Holte were nominated, and agreed to let their names stand. An election was held and T. Holte was declared Chair.

W. Stokes opened the nominations for Board Vice-Chair, calling for nominations three (3) times. A. Ackerman was nominated and agreed to let his name stand. A. Ackerman was declared Vice-Chair by acclamation.

Congratulations were expressed to T. Holte (Chair) and A. Ackerman (Vice-Chair) on their election.

W. Stokes was thanked for chairing the meeting for agenda items 1 – 4. A brief break was held at 9:24 am. T. Holte reconvened the meeting at 9:41 am.

4. Appointment of a Board Evaluator

F. Rashid was appointed.

5. Approval of Agenda

2018/043 Gilbert/Archibald

THAT the Northern Lights College Board approves the August 22, 2018 agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED

6. Presentations: College Initiatives

- **Aircraft Maintenance Engineering** – Leo Manning, Assoc. Dean, Aircraft Maintenance Engineering

L. Manning provided an informative presentation regarding the Aircraft Maintenance Engineering program, followed by the opportunity for Board members to ask questions. L. Manning was thanked for his presentation and exited the meeting (9:57 am.)



- **College Intercollegiate Rodeo Team and Intermural Sports** – *Todd Bondaroff, Assoc. VP, Student Services and Com. Relations*
T. Bondaroff provided background on the introduction of the College Intercollegiate Rodeo Team and Intermural Sports at NLC as well as an update on the status of the new initiative. T. Bondaroff was thanked for his presentation.
- **NLC Mascot** – *Markus Pickartz, Director, Marketing and Communications*
M. Pickartz provided background on the introduction of a College mascot at NLC. M. Pickartz was thanked for his informational presentation.

E. Abiodun exited the meeting (10:26 am).

7. Consent Agenda

- 7.1 **Minutes from May 16, 2018, Open Session Meeting**
- 7.2 **Minutes from June 13, 2018, Special Email Vote** (Board Remuneration)
- 7.3 **Minutes from June 27, 2018, Special Email Vote** (Q1 Financial Forecast)
- 7.4 **Monitoring Report: EL General Executive Constraint**
- 7.5 **Monitoring Report: EL-1 Treatment of Students and Public**
- 7.6 **Monitoring Report: EL-4 Financial Condition and Activities**
- 7.7 **Monitoring Report: EL-8 Emergency Executive Succession**
- 7.8 **Monitoring Report: E (Ends) Mission**

2018/044 Powell/Fajemisin

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Minutes from the May 16, 2018 open session meeting;
- Minutes from the June 13, 2018 Special Email Vote; and the
- Minutes from the June 27, 2018 Special Email Vote. CARRIED

2018/045 Rashid/Ackerman

THAT the Northern Lights College Board approves monitoring reports for EL General Executive Constraint, EL-1 Treatment of Students and Public, EL-4 Financial Condition and Activities, EL-8 Emergency Executive Succession, and E (Ends) Mission, as demonstrating compliance with reasonable interpretations of the policies. CARRIED

8. Planned Linkage with Owners

8.1 GP-3 & 4, Ownership Linkage Committee Report

A. Ackerman provided an update on Ownership Linkage Committee activities (a copy of the report is on D2L).

An update was provided on the Chetwynd Industry Outreach initiatives as well as the Chetwynd Community Consultation, including follow up that has taken place such as staffing, course and program offerings, and events hosted on the campus.

The Board has two standing committees (Ownership Linkage and Governance), with membership set annually. Members are asked to consider sitting on one of the committees. Membership will be discussed at the next Board meeting. Follow up may be done via email.

S. McLeod exited the meeting (10:44 am).

9. Board Education and Communication

9.1 EL-7, President's Report to the Board – *Kulmatycki*

President Kulmatycki provided an update on his strategic activities and initiatives. There are four Board training and orientation events scheduled prior to the New Year:

- Public Sector Board Governance Workshop in Vancouver on September 20
- Board Governance Training session in Dawson Creek on October 11 (prior to the NLC Foundation donor recognition event)
- The Association of Governing Boards Workshop in Victoria October 22 through 24. This workshop is being coordinated by BC Colleges, and will include participants from teaching universities as well as colleges.
- The Annual Board Training and Planning Retreat in Fort St. John November 21 and 22.

The Board was briefed on Fall 2018 admissions and programing, including information regarding intakes not running and program review activities. International Education recruitment activities and the diversity of the College's International student body as well as engagement initiatives and activities for Aboriginal Education were discussed. An update on the Trades Training Centre (construction, commissioning, move-in, program delivery) was provided. Progress on research (eligibility status), nursing programming, digital superclusters, and regional labour-market study initiatives were reviewed.

9.2 Education Council Chair Report – Rashid

F. Rashid provided an update on Education Council activities in May and June (a copy of his report is on D2L).

9.3 Governance Committee Report

Members are asked to consider sitting on one of the Board's committees. Membership will be discussed at the next Board meeting. Follow up may be done via email.

10. Decision Items – None

11. Board Activities

11.1 GP-11, Review Board Calendar

A copy of the current calendar is on D2L. Members interested in participating in the Public Sector Board Governance Workshop in Vancouver on September 20 and/or the Association of Governing Boards Workshop in Victoria October 22 through 24 are asked to advise H. Larden. Up to six Board members can attend each of these two events.

The Annual Board Training and Planning Retreat is scheduled for November 21 and 22 in Fort St. John. The next Board meeting will take place on the afternoon of November 22nd (following the retreat). Please note that there may be some special email votes held prior to the next meeting.

11.2 Quarterly Board Expenses Report

A copy of the Board's Expenses for the first quarter (April 1 – June 30) is on D2L. B. Powell reviewed the report on July 19 and submitted a letter (on D2L) outlining his findings.

11.3 Quarterly Review of President's Expenses Report

B. Powell reviewed the Presidents Expenses on July 19, submitted a letter (on D2L) outlining his findings.

12. Roundtable and Information Items

Letters from the Office of the BC Ombudsperson and the Social Sciences and Humanities Research Council are on D2L. President Kulmatycki has submitted a thank-you card to the Board regarding flowers sent to him in the spring.

13. Board Self-Evaluation Report of Meeting

F. Rashid reported on his observations at today's meeting, noting that discussions and presentations demonstrates forward thinking and strategic planning, participation was encouraged by all members, and that respectfulness and probing questions were evident throughout the meeting.

W. Stokes and M. Pickartz exited the meeting (11:51 am.)

14. In-Camera Session

2018/046 Archibald/Fox-McGuire

TO move the meeting in-camera. CARRIED

15. Adjournment – 12:41 pm

2018/049 Powell/Rashid

TO adjourn the meeting. CARRIED