

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

PRESENT:

T. Holte, Board Chair
A. Ackerman, Board Vice-Chair
L. Archibald, Board Member
T. Bondaroff, AVP Student Services & Community Relations
D. Fajemisin, Board Member *
J. Fox-McGuire, Board Member
M. Gilbert, Board Member
A. Graff, Vice President Finance & Corporate Services
B. Kulmatycki, President & CEO
L. Lovegreen, VP Academic & Research
K. MacDonald, Support Board Member *
K. Mason-Bennett, Board Member
F. Rashid, Faculty Board Member & Ed. Council Chair
H. Larden, EA to President & Board (Recorder)

ABSENT:

B. Dhillon, Student Board Member
S. McLeod, Board Member
D. Singh, Student Board Member

1. Call to Order and Territorial Acknowledgement – 9:04 am**2. Appointment of a Board Evaluator**

J. Fox-McGuire was appointed.

3. Approval of Agenda

2019/044 Mason-Bennett/Rashid

THAT the Northern Lights College Board approves the August 21, 2019 agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED

4. Presentations(s) – None**5. Consent Agenda**

- 5.1 Minutes from May 29, 2019, Open Session Meeting
- 5.2 Minutes from June 25, 2019, Q1 Email Vote
- 5.3 Minutes from July 11, 2019, Acquisition by Lease Email Vote
- 5.4 Monitoring Report: *EL General Executive Constraint*
- 5.5 Monitoring Report: *EL-1 Treatment of Students*
- 5.6 Monitoring Report: *EL-4 Financial Condition*
- 5.7 Monitoring Report: *EL 8 Emergency Executive Succession*
- 5.8 Monitoring Report: *E Ends (Mission)*

2019/045 Rashid/Archibald

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Minutes from the May 29, 2019 Open Session Meeting;
- Minutes from the June 25, 2019 Email Vote; and
- Minutes from the July 11, 2019 Email Vote. CARRIED

2019/046 Mason-Bennett/Rashid

THAT the Northern Lights College Board approves the following items on the consent agenda. Monitoring reports for:

- EL General Executive Constraint;
- EL-1 Treatment of Students;
- EL-4 Financial Condition;
- EL-8 Emergency Executive Succession; and
- E Ends (Mission); as demonstrating compliance with reasonable interpretations of the policies. CARRIED

6. Planned Linkage with Owners

6.1 GP-3 & 4, Ownership Linkage Committee Report – *Ackerman*

A. Ackerman provided an overview of committee activities. The committee will continue work on scheduling meetings with school districts in the fall. Scheduling a dinner with the NLC Foundation on Tuesday, November 19 is proposed. If this Board-to-Board activity moves forward, the November Board meeting will be moved from November 20 (starting at 9 am) to November 19 (starting at 1 pm).

D. Fajemisin joined the meeting (9:13 am).

Board member attendance at Indigenous culture camps during the summer was discussed.

7. Board Education and Communication

7.1 EL-7, President's Report to the Board – *Kulmatycki*

President Kulmatycki provided an overview of his strategic meeting, priorities, and initiatives. His updates included information regarding:

- Minister Mark's announcement regarding nursing training in the north as well as training space for the program
- The Northern Strategy initiative for Aboriginal Education
- Meetings and tours with Indigenous leaders, including the status of agreements and feedback to the CIG Aboriginal Education Protocol (individualized agreements preferred)
- Professional development at Harvard in July
- NLC activities at the Dawson Creek Fall Fair (parade, pancake breakfast, evening events attended)
- NLC's Mid-Career Workers proposal (funding received, programing, services, etc.)
- Response to the LP OSB Fort St. John curtailment
- Northeast Regional Labour Market Study, including additional areas of focus

7.2 Board Chair Report – *Holte*

T. Holte provided an update on Chair activities, including participation in convocation as well as the lunch and meeting with Minister Mark. The structure of the Board retreat was discussed, which will include:

- 1 day of training with C. Gabanna (Wednesday)
- A half day of cultural awareness training by H. Fortier (Thursday)
- Board meeting (Thursday)

7.3 Education Council Chair Report – *Rashid*

F. Rashid provided an overview of current Education Council activities. A copy of the report is available to view on D2L. The English Language requirement (IELTS score) for programs was explained. L. Lovegreen provided an overview of the new Associate of Arts Degree in Health Studies and its role in the nursing training that Minister Mark announced in June.

7.4 Governance Committee Report – *Holte*

Committee membership is set annually, and typically occurs at the August Board meeting. The Board has two standing committees (Ownership Linkage and Governance). The current committee composition is as follows:

Ownership Linkage

- Andy Ackerman (Committee Chair)
- Lori Archibald
- Balwinder Dhillon (Term ends Aug. 30)
- Donald Fajemisin
- Kayla MacDonald
- Karen Mason-Bennett
- Faisal Rashid
(T. Holte and B. Kulmatycki are copied on correspondence as ex-officio members)

Ownership Linkage

- Andy Ackerman
- Judy Fox-McGuire
- Balwinder Dhillon (Term ends Aug. 30)
- Tyler Holte
(B. Powell had been the Chair of this committee; however, his term has ended)

Mike Gilbert is currently the ex-officio Board representative to the Education Council. Kayla MacDonald is currently the ex-officio Board representative to the NLC Foundation Board

2019/047 Archibald/Rashid

THAT Board committee memberships remain as-is. CARRIED

8. Decision Items**8.1 Statement of Financial Information Report – Graff**

2019/048 Fox-McGuire/Rashid

THAT the NLC Board accepts the Statement of Financial Information report as presented to be signed by the Board Chair for submission to the Ministry. CARRIED

8.2 Disposal by Lease, UNBC – Graff

A. Graff provided an overview of the proposed Fort St. John campus space lease to UNBC. An email vote regarding Disposal by Lease is anticipated to take place in September.

9. Board Activities**9.1 GP-11, Review Board Calendar**

The Board calendar was reviewed (copy of D2L). The next meeting will take place in October, in conjunction with the Board Retreat. The retreat will take place in Dawson Creek, at the Fixx Banquet room. Day 1 (October 16) will be a full day of training with C. Gabanna. Day 2 (October 17) will consist of Cultural Awareness training by H. Fortier in the morning and the Board meeting in the afternoon. (The possibility of moving the Board meeting to Thursday morning and the Cultural Awareness training to the afternoon will be explored.) Board members are asked to advise H. Larden if they will require accommodations.

Two email votes are anticipated in September (Q2 Financial Forecast and Disposal by Lease, UNBC.)

9.2 Quarterly Board Expenses Report – Ackerman

A copy of the Q1 Board Expense Report, which covers the time period of April 1 – June 30, 2019, is available on D2L.

A. Ackerman reviewed the expenses on August 12, 2019. The Board is operating within the overall budget.

9.3 Quarterly Review of President's Expenses Report – Ackerman

A. Ackerman reviewed the President's Q1 Expenses on August 12, 2019, and submitted a letter (available on D2L) outlining his findings.

10. Roundtable and Information Items

A copy of the 2019 Board Remuneration Disclosure is available on D2L. This disclosure was emailed out to the Board on June 10. The disclosure includes retainer amounts and expenses paid to Board members for the time period of April 1, 2018 through March 31, 2019. As per Ministry requirements, the annual disclosure document has been posted on the College's website.

A letter from the Resource Municipalities Coalition, as well as President Kulmatycki's response, has been posted to D2L. An update was provided regarding the issue raised in this correspondence. A letter regarding S. McLeod's participation in the 2019 Cops for Cancer Tour de North has been posted on D2L.

11. Board Self-Evaluation Report of Meeting

J. Fox-McGuire reported her observations during the meeting, which included hearty discussions, collective decisions, and inclusion of all Board members in attendance (in person and via distance).

D. Fajemisin exited the meeting (10:19 am).

12. In-Camera Session

2019/049 Ackerman/Rashid

TO move the meeting in-camera. CARRIED

13. Adjournment – 11:28 am

2019/053 Rashid

TO adjourn the meeting. CARRIED
