

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

**PRESENT:**

T. Holte, Board Chair

A. Ackerman, Board Vice-Chair (Agenda Items 7.1 and 7.2) \*

L. Archibald, Board Member \*

J. Drew, AVP People &amp; Institutional Strategy

D. Fajemisin, Board Member

J. Fox-McGuire, Board Member

M. Gilbert, Board Member

B. Kulmatycki, President &amp; CEO

L. Lovegreen, VP Academic &amp; Research

K. MacDonald, Support Board Member \*

K. Mason-Bennett, Board Member

S. McLeod, Board Member

B. Powell, Board Member

H. Larden, EA to President &amp; Board (Recorder)

**Absent:**

B. Dhillon, Student Board Member

F. Rashid, Faculty Board Member &amp; Ed. Council Chair

D. Singh, Student Board Member

**GUEST(S):**

W. Stokes, Registrar (Agenda Items 7.1 - 13)

**1. Call to Order – 9:09 am****2. Appointment of a Board Evaluator**

S. McLeod was appointed.

**3. Approval of Agenda***2019/001 Gilbert/Mason-Bennett**THAT the Northern Lights College Board approves the February 20, 2019 agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED***4. Presentation: None****5. Consent Agenda****5.1 Minutes from November 22, 2018, Open Session Meeting****5.2 Minutes from December 13, 2018, Special Email Vote****5.3 Monitoring Report: EL-4 Financial Condition and Activities****5.4 Monitoring Report: EL-10 Land Use****5.5 Reasonable Interpretations: EL-3; EL-5.6, 5.7, and 5.7.1; EL-6***2019/002 Powell/Fajemisin**THAT the Northern Lights College Board approves the following items on the consent agenda:*

- Minutes from the November 22, 2018 Open Session Meeting;
- Minutes from the December 13, 2018 Special Email Vote;
- Monitoring reports for EL-4 Financial Condition and Activities, and EL-10 Land Use, as demonstrating compliance with reasonable interpretations of the policies; and
- Reasonable interpretations for EL-3 Financial Planning; EL-5.6, 5.7, and 5.7.1 Asset Protection; and EL-6 Compensation and Benefits; as reasonable interpretations of the policies. CARRIED

**6. Planned Linkage with Owners****6.1 GP-3 & 4, Ownership Linkage Committee Report – Ackerman**

A copy of the February 2019 Ownership Linkage Committee Report is available on D2L. Scheduling of a Board-to-Board meeting with the NLC Foundation was discussed. T. Holte and D. Fajemisin will meet separately to review topics of discussion for a meeting with School District 60. Board members can contact A. Ackerman if they have any questions.

## 7. Board Education and Communication

### 7.1 EL-7, President's Report to the Board – Kulmatycki

President Kulmatycki provided an overview of his strategic meeting, priorities, and initiatives. His updates included information regarding:

- Provincial Budget
  - Elimination of interest for provincial (BC) portion of student loans
- BC Natural Resources Forum
  - Forum had a strong focus on forestry industry
- Meetings with First Nation Chiefs
  - Community training and education plans
  - Collaboration
  - Rodeo team
- Trades Training BC
  - Curriculum development
  - Restructuring
  - New ITA CEO and Board Chair
  - Funding model
- BC Colleges Council of Presidents
  - BC Colleges Day in the legislature (presentation to Education committee)
  - Ministry personnel update
  - Technology industry (including robotics and automation)
  - International education
  - Aboriginal Service Plan
- 'Know Nothing' movement
- Meeting with Mayor Ackerman, Fort St. John
  - Housing and recreation
- Transfer of Crown Land (copy of letter available on D2L)

Registrar W. Stokes provided an update on current enrolment numbers for 2018-2019. A copy of the report is available on D2L. Topics discussed included enrolment trends, continuing education and student head count, impact of economy on contract training, dual credit, funding and remote communities, online learning, indigenous students, and diversification of international education markets.

### 7.2 Board Chair Report – Holte

The Lieutenant Governor's updated medal program was discussed. The Lieutenant Governor will be invited to convocation 2019 to present the award.

### 7.3 Education Council Chair Report – Rashid

An update will be provided at the March meeting.

### 7.4 Governance Committee Report – Holte / Powell

The Board must review its compliance to Board policies as well as assess its performance. These two requirements are a priority. A meeting will be scheduled. J. Fox-McGuire was appointed to the Governance Committee.

Committee composition was discussed. Caps on number of members for the Ownership Linkage and Governance committees will be removed. Wording of GP-7.2 and GP-7.3 will be adjusted as follows:

**GP-7.2.3a** ~~The committee shall be composed of a maximum of three (3) volunteer Board members. The Board Chair will be ex-officio member of the committee.~~

**GP-7.3.3a** ~~The committee shall be composed of four (4) Board Members consisting of the Chair, Vice-Chair, and two Board Members appointed by the Board.~~

2019/003 Archibald/Mason-Bennett

THAT the GP-7.2 and GP-7.3 be amended to remove caps on membership. CARRIED

## 8. Decision Items

### 8.1 Board Budget – Archibald, Dhillon, MacDonald

On behalf of the 2019-2020 Board Budget Working Group, L. Archibald presented the proposed budget.

*2019/004 Fox-McGuire/McLeod*

*THAT the NLC Board of Governors accepts the proposed 2019/2020 Board Budget Version 3 as presented. CARRIED*

### 8.2 Mandate Letter, 2019-2010

The 2019-2020 Mandate Letter has not yet been received. A special email vote or teleconference meeting may be required if the letter is received with a due date prior to the next Board meeting.

## 9. Board Activities

### 9.1 GP-11, Review Board Calendar

The Board calendar was reviewed. The next meeting will take place on March 20 in Dawson Creek. The 2019 convocation dates have been set as follows:

- June 7, Dawson Creek
- June 14, Fort St. John
- June 20, Fort Nelson

### 9.2 Quarterly Board Expenses Report – Ackerman

A copy of the Q3 Board Expense Report is available on D2L. Andy Ackerman reviewed the expenses on January 21 and provided a letter regarding his observations. The Board is operating within its overall budget. A copy of the letter is available on D2L.

### 9.3 Quarterly Review of President's Expenses Report – Ackerman

Andy Ackerman reviewed the President's Q3 Expenses on January 21, submitted a letter (on D2L) outlining his findings.

### 9.4 Call for Representatives, CIGan Conference 2019 – Holte

- May 5 – 7, 2019; Niagara (Regular Conference)
- May 2 – 4, 2019; Owen Sound (Serving and Developing Rural, Remote and Northern Communities Forum, Pre-Conference)

The 2019 CIGan Conference will be held in Niagara in May. Registrations are due by March 15. D. Fajemisin, B. Powell (regular and pre-conference), K. Mason-Bennett (pre-conference only), J. Fox-McGuire (regular and pre-conference), M. Gilbert, S. McLeod, and K. MacDonald expressed interest in attending. Board members are asked to follow up with H. Larden regarding their registration(s).

## 10. Roundtable and Information Items

- A copy of the Audit plan as well as a letter regarding the interim audit are on D2L.
- The Northern Initiative Trust has released their 2019 [State of the North Report](#). The link is on D2L.

## 11. Board Self-Evaluation Report of Meeting

S. McLeod reported on her observations during today's meeting, noting that appropriate issues were dealt with at the appropriate level, strategic leadership was apparent, probing questions were utilized, respect was shown by all Board members, and active participation and group discussion was encouraged.

## 12. In-Camera Session

*2019/005 Powell/Fajemisin*

*TO move the meeting in-camera. CARRIED.*

## 13. Adjournment – 11:46 am

*2019/009 McLeod/Fox-McGuire*

*TO adjourn the meeting. CARRIED*