

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

**PRESENT:**

T. Holte, Board Chair	B. Kulmatycki, President & CEO
A. Ackerman, Board Vice-Chair	L. Lovegreen, VP Academic & Research
L. Archibald, Board Member	K. MacDonald, Support Board Member *
T. Bondaroff, AVP Student Services & Community Relations	K. Mason-Bennett, Board Member *
B. Dhillon, Student Board Member	S. McLeod, Board Member *
J. Drew, AVP People & Institutional Strategy	B. Powell, Board Member
D. Fajemisin, Board Member	F. Rashid, Faculty Board Member & Ed. Council Chair *
A. Graff, Vice President Finance & Corporate Services *	D. Singh, Student Board Member *
J. Fox-McGuire, Board Member	H. Larden, EA to President & Board (Recorder)
M. Gilbert, Board Member	

**GUEST(S):**

Pam Eales, Industry Training Authority

**1. Call to Order – 9:02 am**

Board members were reminded that reviewing the package in preparation of meetings is an expectation. All documents are available on D2L.

**2. Appointment of a Board Evaluator**

L. Archibald was appointed.

**3. Approval of Agenda**

*2019/010 Fox-McGuire/Powell*

*THAT the Northern Lights College Board approves the March 20, 2019 agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED*

**4. Presentation: Industry Training Authority – Pam Eales, Apprenticeship Advisor, ITA**

P. Eales provided a presentation outlining the role and activities of the Industry Training Authority. The movement (pathway) of an apprentice through the apprenticeship system was reviewed, including the role of employers, educators (private and public training agencies), funding organizations, and the ITA.

D. Fajemisin joined the meeting (9:16 am.)

Harmonization, the role of the Provincial governing bodies, and Red Seal trades and certifications were explained. ITA initiatives geared towards youth were reviewed, including Youth Explore Trades and the Youth Explore Trades Sampler programs. The benefit of foundation programs, enhanced foundation programs, and dual credit offerings were discussed. The process and requirements for an individual challenging their red seal without classroom training was explained, including the concept of scope of trade. Diversity initiatives and incentives were explored.

P. Eales was thanked for her presentation and exited the meeting (9:49 am.)

**5. Consent Agenda****5.1 Minutes from February 20, 2019, Open Session Meeting****5.2 Monitoring Report: *EL-7 Communication and Support to the Board***

*2019/011 Fajemisin/Powell*

*THAT the Northern Lights College Board approves the following items on the consent agenda:*

- *Minutes from the February 20, 2019 Open Session Meeting; and*
- *Monitoring report for EL-7 Communication and Support to the Board demonstrating compliance with a reasonable interpretation of the policy. CARRIED*

## 6. Planned Linkage with Owners

### 6.1 GP-3 & 4, Ownership Linkage Committee Report – *Ackerman*

A. Ackerman provided an update on committee activities and meeting set-up in progress. A copy of the March 2019 Ownership Linkage Committee report is available on D2L.

S. McLeod exited the meeting (9:58 am.)

## 7. Board Education and Communication

### 7.1 EL-7, President's Report to the Board – *Kulmatycki*

President Kulmatycki provided an overview of his strategic meeting, priorities, and initiatives. His updates included information regarding:

- Skills Canada Regional Competition
- BC Colleges Presidents and Board Chairs Meeting
- BC Colleges Day at the Legislature
  - Meetings with Cabinet Ministers
  - Meetings with Ministerial Officials
  - Meeting with Minister Mark
- CIG National Symposium on Continuing Education
- BC Government Provincial / Regional Labour market Review workshop in Fort St. John
- BC Tech Summit
  - Emerging Trends
  - Integration of Technology in Teaching / Learning
  - Virtual Reality
- Credentialing Trends
  - Certificates / Diplomas / Badges / Micro-Courses
  - Inter-Disciplinary Studies / Open Studies
  - Individual Preference and Growing the Individual Knowledge Base
  - Inclusion of 'Emerging Topics' in Programs
- Meeting with Treaty 8 (Research Project)

The Registrar will be invited to a future meeting to provide information on the impact of the K-12 grading system on college admissions.

### 7.2 Board Chair Report – *Holte*

T. Holte provided an update on recent Board activities. His update included information regarding:

- BC Colleges Board Chairs Meeting & Joint BC Colleges Council of Presidents and Board Chairs Meeting, Victoria
- Correspondence from Ministry (Conflict of Interest Policy)
- New Board Member Orientation
  - Role of the Chair
  - Mentoring

### 7.3 Education Council Chair Report – *Rashid*

R. Rashid provided an update on recent Education Council activities (copy of the report available on D2L).

F. Rashid exited the meeting (10:29 am.)

### 7.4 Governance Committee Report – *None*

## 8. Decision Items

### 8.1 2019-2020 Budget – *Graff*

The 2019-2020 Budget was presented and how the budget aligns with the strategic plan was outlined. Assumptions for the 2019-2020 fiscal year were reviewed as well as budget pressures and mitigation strategies.

The proposed budget includes:

- Notional approval of 2020-2021 budget adjustments
  - International Tuition rate increase,
  - Additional cohort of AHCOTE,
  - Transition of Wind Turbine Maintenance into a Co-Op program; and
- 2% increase in domestic tuition fees.

Notional approval was explained, including next steps (consultation with students, etc.) that will take place.

*2019/012 Archibald/Ackerman*

*THAT the Northern Lights College Board accepts and approves the 2019-2020 Budget, including notional approval of the 2020-2021 budget adjustments, as presented. CARRIED*

A. Graff exited the meeting (10:46 am.)

## **8.2 Mandate Letter, 2019-2010**

The 2019-2020 mandate letter was reviewed and discussed. A copy is available on D2L. The signed letter (signed by all Board Members) is due to be submitted to the Ministry by March 29.

*2019/013 Ackerman/Archibald*

*THAT all members of the NLC Board of Governors will sign the 2019-2020 Mandate Letter as presented at the meeting. CARRIED*

## **9. Board Activities**

### **9.1 GP-11, Review Board Calendar**

The Board calendar was reviewed. The next meeting will take place on April 17 in Fort St. John. The date of the May Board meeting may be adjusted – more details will be shared as arrangements are finalized.

F. Rashid rejoined the meeting (11 am.)

### **9.4 Call for Representatives, Convocation 2019 – Holte**

T. Holte will attend all three ceremonies. All Board Members are invited to attend and are asked to advise H. Larden of their attendance at each/all ceremonies so that Board gowns can be arranged.

## **10. Roundtable and Information Items**

### **11. Board Self-Evaluation Report of Meeting**

L. Archibald reported on her observations during today's meeting, noting that appropriate issues were dealt with at the appropriate level, strategic leadership was apparent, probing questions were utilized, respect was shown by all Board members, and active participation and group discussion was encouraged.

### **12. In-Camera Session**

*2019/014 Fox-McGuire/Gilbert*

*TO move the meeting in-camera. CARRIED*

### **13. Adjournment – 11:51 am**

*2019/018 Powell/Gilbert*

*TO adjourn the meeting. CARRIED*