**NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL**  
Meeting to be held March 23, 2022 at 1:15pm  
Dawson Creek –Microsoft Teams  
Fort St John – Microsoft Teams  
Fort Nelson – Microsoft Teams  
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**AGENDA**  
Territorial Acknowledgement:  
Northern Lights College expresses gratitude for the First Nations people of the Cree, Dene, Dane-zaa, Kaska, Saulteau, Tse’khene, Tahltan and Tlinglit for sharing their territory with us.

1. Adoption of Agenda F. Rashid
2. Adoption of Minutes February 23, 2022 F. Rashid



1. Action List Review F. Rashid



**Decision**

1. Revised Heavy Mechanical Trades Foundation L. Manning



Motions:

THAT *the Education Council approves the revised Program Information and Completion Guide for Heavy Mechanical Trades Foundation, the new Course Outline HMTF 102 and the revised Course Outline HMTF 150.*

THAT *the Education Council approves the discontinuation of the Courses HMTF 101 and HMTF 155.*

1. Revised Practical Nursing Guide N. Dahlen



Motion:

THAT *the Education Council approves the revised Practical Nursing Program Information and Completion Guide.*

1. Revised Health Care Assistant N. Dahlen



Motion:

THAT *the Education Council approves the revised Health Care Assistant Program Information and Completion Guide.*

1. Revised Applied Business Technology Program Guides K. Lewis



Motion:

THAT *the Education Council approves the revised Program Information and Completion Guides for ABT Administrative Assistant, ABT Financial Assistant and ABT Office Assistant.*

1. Ad hoc Governance Subcommittee\* (Education Council Bylaws) F. Rashid



Motion:

THAT *the Education Council approves the convening of an Ad hoc Governance Subcommittee.*

1. Discontinuation of Academic courses W. Stokes  
   

Motion:

THAT *the Education Council approves the discontinuation of the courses: ACCT-040, BEST-041, CRWR-050, EDCP-040, ENGL-011, ENGL-012, ENGL-013, ENGL-051, FNST-050, GEOG-050, HIST-050, INTT-030, LAWC-050, MATH-011, MATH-031, MATH-041, MATH-043, PFIN-050, SOST-030, , COMM-100, COMM-110, , JEDT-001, JEDT-002, JEDT-003, JEDT-005, JEDT-008, JEDT-009, JEDT-010, JEDT-011, JEDT-012, JEDT-014, JEDT-015, JEDT-019, JEDT-022, , BIOL-204, CHEM-170, CPSC-100, CPSC-111, CRIM-120, CRWR-209, CRWR-210, CRWR-250, EDUC-230, ENGL-105, ENGL-201, ENGL-202, ENGL-205, ENGL-221, FILM-100, FREN-101, FREN-102, GEOG-100, GEOG-101, GEOG-240, GEOL-102, HIST-200, HIST-205, HIST-206, HIST-207, HIST-211, HIST-212, HIST-231, HIST-232, HUMA-101, HUMA-102, LAND-201, MATH-105, MATH-106, MATH-110, PHIL-101, PHIL-102, POLI-102, PSYC-201, PSYC-221, PSYC-223, PSYC-225, PSYC-232, PSYC-250, THEA-100, VSAR-113, VSAR-123, effective August 31, 2022.*

**Subcommittee Standing Reports**

1. Education Policy Subcommittee W. Stokes
2. Curriculum Subcommittee R. Douglas
3. Admissions and Standards Subcommittee P. Rodriguez

**Information/Discussion**

1. Continuing Education (documents on D2L) T. Donnelly CE BE83 Customer Service Training

CE BE84 Goal Setting and Workplace Efficiency Training

CE BE85 Managing Remote Teams

CE BE86 Winning RFP Responses

CE CT176 Artificial Intelligence and Machine Learning Suite

CE CT178 Introduction to Artificial Intelligence

CE CT179 Introduction to Windows 11

CE CT180 UI/UX Design

13. NLC Budget A. Graff

14. Valedictorian Criteria and Selection Policy Letter L. Mathias  
 

\**Reminder:* Chair and Vice-Chair elections are held at the April Education Council meeting.

Next Meeting – April 27, 2022

Adjournment