**NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL**  
Meeting to be held November 25, 2020 at 1:15pm  
Dawson Creek – Dial In  
Fort St John – Dial In  
Fort Nelson – Dial In  
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**AGENDA**  
Acknowledgement:  
It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

1. Adoption of Agenda F. Rashid
2. Adoption of Minutes October 28, 2020 F. Rashid



1. Action List Review F. Rashid



**Decision**

1. Advanced Certificate in Culinary Arts L. Manning



Motion: THAT *the Education Council approves the revised Program Information and Completion Guide for Advanced Certificate Culinary Arts.*

1. MGMT 109 I. Soumaila  
   

Motion: THAT *the Education Council approves the revised Course Outline MGMT 109.*

**Subcommittee Standing Reports**

1. Education Policy Subcommittee L. Sprinkle
2. Curriculum Subcommittee A. Holloway
3. Admissions and Standards Subcommittee M. Bedell

**Information/Discussion**

1. Continuing Education T. Donnelly  
   \*all Course Outlines can be found on D2L  
   CE BE29 Business and Marketing Writing  
   CE CT75 Microsoft Excel – Pivot Tables  
   CE CT76 Blogging and Podcasting for Beginners  
   CE CT77 Intermediate Microsoft Word 2019/Office 365  
   CE CT78 Intermediate Microsoft Excel 2019/Office 365  
   CE CT79 Introduction to CSS3 and HTML5  
   CE HW54 Complementary and Integrative Health  
   CE PD74 ED2GO Final exam re-take  
   CE PD75 Skills for Making Great Decisions  
   CE PD76 Achieving Success with Difficult People  
   CE PD77 Fundamentals of Supervision and Management II  
   WFTR RE02 CFES - Fitness Knowledge Course  
   WFTR RE03 CFES - Personal Trainer Course  
   WFTR RE04 CFES - Weight Trainer Instructor Course

Next Meeting – Jan 27, 2021\* (no meeting in December)

\*Microsoft Teams invites and schedule will be sent out soon for the **2021** meetings.

Adjournment

BLUEJEANS Meeting Code – **232 194 969**