**NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL**  
Meeting to be held March 24, 2021 at 1:15pm  
Dawson Creek – Microsoft Teams  
Fort St John – Microsoft Teams  
Fort Nelson – Microsoft Teams  
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**AGENDA**  
Territorial Acknowledgement:  
Northern Lights College expresses gratitude for the First Nations people of the Cree, Dene, Dane-zaa, Kaska, Saulteau, Tse’khene, Tahltan and Tlinglit for sharing their territory with us.

1. Adoption of Agenda F. Rashid
2. Adoption of Minutes February 24, 2020 F. Rashid



1. Action List Review F. Rashid



**Decision**

1. Electrician Apprenticeship L. Manning



Motions:

1. THAT *the Education Council approves the revised Program Information and Completion Guide for Electrician Apprenticeship training and the new Course Outline ELAT 402.*
2. THAT *the Education Council approves* *the discontinuation of the course ELAT 400.*
3. Terms of Reference for Educational Policies Subcommittee L. Verbisky



Motion:

THAT *the Education Council approves the revised Terms of Reference document for the Education Council Educational Policies Subcommittee.*

1. Terms of Reference for P. Rodriguez

Admissions and Standards Subcommittee & S. Harrison



Motion:

THAT *the Education Council approves the revised Terms of Reference document for the Education Council Admissions and Standards Subcommittee.*

**Subcommittee Standing Reports**

1. Education Policy Subcommittee L. Verbisky
2. Curriculum Subcommittee R. Douglas
3. Admissions and Standards Subcommittee P. Rodriguez & S. Harrison

**Information/Discussion**

1. 2021-22 NLC Budget Presentation A. Graff
2. Continuing Education T. Donnelly  
   \*all Course Outlines can be found on D2L

CE BE36 Business Entity Formation

CE BE37 Corporate Document Drafting

CE BE38 Online Marketing Communications Suite

CE BE39 Project Management @ e-Speed

CE BE40 Creating a Successful Business Plan

CE BE41 Digital Marketing Suite

CE BE42 Effective Selling

CE BE43 Entrepreneurship Suite

CE BE44 Event Planning Suite

CE BE45 Human Resource Management Suite

CE BE46 Diversity Training for Employees and Managers

CE BE47 Legal Writing

CE BE48 Legal Terminology

CE CT103 Introduction to Microsoft Word 2019/Office 365

CE CT104 Introduction to Microsoft Outlook 2019/Office 365

CE CT105 Blockchain Fundamentals

CE CT106 Advanced JavaScript Concepts

CE CT107 Microsoft Excel and Project 2019 Suite

CE CT108 Introduction to SharePoint 2019

CE CT109 Introduction to Microsoft PowerPoint 2019/Office 365

CE CT110 Django training for python developers

CE HW58 Integrative Behavioral Health

CE HW59 Mindful Relationships

CE HW60 Explore a Career in Nursing

CE LA06 Conversational Japanese

CE PD82 Teaching Writing Grades 4-6

CE PD83 Teaching Math Grades 4-6

CE PD84 Teaching Smarter with SMART Boards

CE PD85 Teaching Students with Learning Disabilities

CE PD86 Math Refresher

CE PD87 Organizational Development & Change

CE PD88 Productivity and Benchmarking

CE PD89 Slay Your Taxes: Tax Information for College Students

CE PD90 Own Your Financial Future – Managing Debt and Making Credit Work for You

CE PD91 Survival Kit for New Teachers

WFTR TI50 Enhanced Basic Security Training Program

WFTR TI51 Driver- Certification Air Brake Course

\*Reminder: Chair and Vice-Chair elections are held at the April Education Council meeting.

Next Meeting – April 28, 2021

Adjournment