Grade systems:

The final grade recorded must be selected from the grading system approved for the course by the appropriate body. Grades from different grading systems may not be interchanged for a given course.

Letter grades (Table 1)

Letter grades are typically used where a grade point average is required. Academic course grades, translated to grade points, are used to determine the grade point average.

Where a minimum passing grade is established in courses that require a letter grade, an unsuccessful grade will be recorded as a grade of F.

How to view your final grades:

Developmental letter grade

(Table 2) This grade system is used for courses which do not have credits assigned and where a letter grade is important to indicate achievement level but a non-success grade of "F" is not considered constructive for the learner and the course. Grades do not impact GPA.

Percentage grades (Table 3)

An integer value from 0 to 100 may be assigned to represent a final grade for percentage-based courses. Percentage grades have grade points and are included in the grade point average only when the course has credits.

Where a minimum passing grade is established in courses that require a percentage grade, an unsuccessful grade will be recorded as a grade of FAIL (no grade points, does not apply to GPA, is included in attempts).

Northern Lights College

Table 1

Letter Grades

Grade	Interpretation	Grade Points	Minimum Percentage
A+	Distinguished Achievement	4.33	90%
A	Distinguished Achievement	4.00	85%
A-	Distinguished Achievement	3.67	80%
B+	Above Average Achievement	3.33	76%
B	Above Average Achievement	3.00	72%
B-	Above Average Achievement	2.67	68%
C+	Satisfactory Achievement	2.33	65%
C	Satisfactory Achievement	2.00	60%
C-	Marginal Achievement	1.67	55%
D	Marginal Achievement	1.00	50%
F	Unsatisfactory Achievement	0.00	Below 50%

Table 2

Developmental Letter Grade

Grade	Interpretation	Grade Points
A+	Distinguished Achievement	90%
A	Distinguished Achievement	85%
A-	Distinguished Achievement	80%
B+	Above Average Achievement	76%
B	Above Average Achievement	72%
B-	Above Average Achievement	68%
C+	Satisfactory Achievement	65%
C	Satisfactory Achievement	60%
C-	Marginal Achievement	55%
D	Marginal Achievement	50%
DNC	Did Not Complete	Below 50%

Table 3

Percentage Grades

Minimum Percentage	Grade Points
90%	4.33
85%	4.00
80%	3.67
76%	3.33
72%	3.00
68%	2.67
65%	2.33
60%	2.00
55%	1.67
50%	1.00
Below 50% or FAIL	0.00
DNC	Did Not Complete

Pass/Fail

For courses where outcomes are either achieved or not achieved and student performance is simply graded on a PASS/FAIL basis. Course outlines will establish the minimum requirements for a PASS. PASS/FAIL grades do not have grade points and are not included in the grade point average.

PASS   Course outcomes have been satisfied.

FAIL   Course is completed but outcomes have not been satisfied.

Mastery

For courses where outcomes are evaluated based on mastery of the learning outcomes. Student performance is evaluated as:

COM   Complete — successfully completed indicating mastery of the learning outcomes.

PGS   Progressing — indicating progress towards mastery since the beginning of the study period has been made, but mastery has not been achieved.

DNC   Did Not Complete — indicating that mastery was not achieved and no progress from the beginning of the study period has been made.

Attendance

For courses where formal evaluation is limited to attendance or non-attendance. Attendance grades do not have grade points and are not included in the grade point average.

ATT   Attended — minimum attendance requirement is met

DNA   Did Not Attend

ADDITIONAL LETTER GRADES FOR TRANSCRIPTS

In addition to the grades noted in each Grade System, the following grades may be recorded by the Registrar and noted on the transcript.

AG   Annotated Grade — A student on a modified regular program due to a disability may be awarded an Annotated Grade (AG) to indicate successful completion. (Not included in grade point average)

AUD   Audit — An Audit student attends class but is not evaluated. No credit is granted. (Not included in grade point average)

EC   External Credit — The College has recorded completion of a learning activity as documented by an external agency.

ENR   Enrolled — The 'ENR' has no value for calculation of Grade Point Average (GPA). Rather, it indicates a student is enrolled in the course and no grade has been received by the Registrar's Office.

FD   Failed due to academic discipline — A 'FD' is assigned as a result of academic discipline.

INC   Incomplete — An 'Incomplete' (INC) grade may be assigned where, due to unforeseen but fully justified reasons, a student was unable to complete the course requirements and needs additional time. A Student Contract outlining the conditions for removal of the 'INC' is written by the instructor and signed by the student. A final grade is assigned when the work agreed upon has been completed and evaluated. The Student Contract must be completed within one semester, following the end of the semester in which it is assigned. Failure to meet the requirements of the Student Contract will result in the 'INC' grade reverting to the default grade noted on the Student Contract.

NGR   No Grade Submitted — No grade was recorded and this is a final status.

RW   Required to Withdraw — A 'Required to Withdraw' (RW) grade is issued when a student must withdraw from a course/program for non-academic and/or academic progression issues. A Required to Withdraw is considered an attempt.

T   Transfer Credit — The College has granted credit for academic course work completed at another institution.

W   Withdrawal — For the grade to be recognized as an official 'Withdrawal', a student must withdraw within the time frame specified in the Course Change/Withdrawal section.
A Withdraw is not considered an attempt.

GRADE POINT AVERAGE (GPA) CALCULATION:

A student's GPA is calculated by dividing the total grade points earned by the total number of credit hours attempted. Total grade points earned are equal to the number of course credits multiplied by the grade point value assigned to that grade. The calculation only applies to those courses where credit hours are used as part of the course description, e.g. the course SOCI 101 – 3 is Sociology at the 100 level (first year) and has three credits (credit hours).

If a course is repeated to replace a failed or other grade, the higher grade will always be used to calculate GPA or to determine standing.